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SECTION 1

2015/16 – 2016/17 SERVICE AND FINANCIAL PLANNING

LOCAL GOVERNMENT ACT 2003, SECTION 25 REPORT ON THE 2015/2016 BUDGET PROPOSALS

1. Purpose of the Report

- 1.1 To provide, in accordance with the requirements of Section 25 of the Local Government Act 2003, advice from the Authority's Chief Finance Officer (CFO) on aspects of the 2015/16 Budget Proposals.

2. Background

- 2.1 Part 2 of the Local Government Act 2003 contains a series of duties and powers that give statutory support to aspects of good Financial Management within Local Government.
- 2.2 Section 25 requires the CFO to report to an Authority, when it is making its decision on determining the council tax, providing advice on the following issues:
- The robustness of the estimates included in the budget
 - The adequacy of the reserves the budget will provide
- 2.3 The CIPFA Prudential Code also requires consideration to be given to the affordability and prudence of capital investment, given its impact on the revenue budget.

3. Advice of the Chief Finance Officer

- 3.1 This report is based on the Budget Recommendations as set out in **Section 3** of the 2015/16 Budget documentation.

Robustness of the Estimates

- 3.2 As Members are aware, the setting of the 2015/16 Revenue and Capital budgets is the final stage of the transition to Future Council, during which consideration has also been given to various pressures and key priorities for inclusion within those budgets.
- 3.3 As part of that process, emphasis has been given to ensuring that any risks associated with the proposals have been clearly identified to ensure that properly informed and prioritised decisions are made.
- 3.4 Members have also been made aware throughout this year's process that there are significantly greater risks in relation to overall funding levels, given the Business Rates Retention system and the local Council Tax discount scheme.

3.5 This assessment therefore reflects the changing financial environment in addition to the specific proposals contained within the budget.

3.6 In terms of expenditure estimates of a general nature, which are included in the proposed budget, I would offer the following comments:

(i) ***Pay Inflation Assumptions***

A provision for the pay award recently agreed by the Employers has been included within the budget, and a 1% increase in future years taking account of the Government's general position on public sector pay. Further consideration may need to be given to this provision if that position changes.

(ii) ***Interest Rate Assumptions***

A prudent view of interest rates has been taken in constructing estimates for interest charges in 2015/16 and future years. Whilst these estimates are considered to be adequate at this point in time, interest rate trends and Capital Financing operations will continue to be monitored closely throughout the year by the established Treasury Management Panel, to facilitate timely action designed to optimise the Authority's position.

3.7 In relation to the income estimates that form the proposed budget, I would offer the following comments:

(i) ***Council Tax Income Assumptions***

The estimates for Council Tax Income are based on a collection rate of 95%. This remains at the same level as last year and reflects the anticipated impact of the revised local Council Tax Discount scheme and anticipated collection rates this financial year. Although at this stage I have no reason to believe that this is not a robust assumption, given the changes, the position will need to be closely monitored during the course of the year.

(ii) ***Business Rates Income Assumptions***

Under the Business Rate Retention scheme introduced last year Barnsley retains 50% of the total income collected. Clearly there is the potential for volatility around this income source, in relation to the overall level of businesses in the Borough and also in relation to any appeals that are already within the 'system' that will fall to the Council to fund. At this stage the expected income of £26.8m included within the budget is, I believe, based on prudent assumptions, however the position will need to be closely monitored during the course of the year.

Adequacy of Reserves

- 3.8 **Section 10** of the Budget papers sets out the position in relation to the current level of Provisions, Reserves and Balances available to the Authority.
- 3.9 As indicated in that paper, the current Minimum Working Balance held by the Authority stands at £10.0M. This Balance is in line with the target previously agreed by Members of some 5% of Net Revenue Budget.
- 3.10 There are also further earmarked Reserves and Provisions that were also reviewed following the closure of the 2013/14 Accounts to ensure their continued validity and so against this backcloth I consider the current levels to be adequate. However, it is appropriate and necessary that ongoing monitoring should be applied to these levels in the light of any changing circumstances and a further review will be carried out as an integral part of the 2014/15 Accounts closure.
- 3.11 Members have also recently agreed a strategic reserves strategy that considered all current pressures / risks over the planning period 2015/16 – 2017/18. This identified a total of £22.6M that needed to be earmarked for such events and that a review of these earmarking would be undertaken following the closure of the 2014/15 accounts.
- 3.12 Members also agreed to earmark some £2.2M in support of the jobs and business growth plan over the planning period.
- 3.13 A balance of some £1.6M of 'Strategic Reserves' is therefore currently available. However given the significant changes that the Council faces as it moves toward Future Council I consider it prudent at this stage to earmark the remaining reserves against any further unforeseen pressures over the planning period.

Prudence and Affordability

- 3.14 The current Prudential Borrowing regime places a duty on the CFO to ensure that the financial impact of decisions to incur additional borrowing over and above that supported by Government are affordable both in the immediate and over the longer term.
- 3.15 Consideration of all new Capital Schemes and their revenue impact is therefore undertaken alongside other Revenue service issues to ensure that resources are allocated in accordance with the Authority's overall priorities and within the overall resources available.
- 3.16 The budget includes provision for £5.0M of Prudential Borrowing to support a Capital New Starts Programme, which I consider to be prudent at this time. These resources have already been earmarked to support the priorities of the Jobs and Business Growth Plan and Town Centre Redevelopment. The position on any additional capital resources arising over the planning period will continue to be monitored throughout the year and further consideration be given to their use.

Medium Term Financial Strategy and Budget Reduction Measures 2015/2018

- 3.17 A balanced 2015/16 budget and plans for the 2016/17 budget can be delivered through the agreement of the proposals within the budget papers. However, this view is contingent upon the additional matters identified at 3.18 and 3.19 below.
- 3.18 The draft budget for 2015/16 and plans for 2016/17 are again based upon a significant volume of budget reduction measures and there needs to be a strong and sustained focus on ensuring the timely and comprehensive implementation of these measures.
- 3.19 There still remain considerable uncertainties around the overall level of resources which will be available to Local Authorities from 16/17 onwards and clearly Members need to be mindful that the gaps already identified within the current MTFP paper at **Section 2i** have the potential to increase.

4. Budget Recommendations

- 4.1 As indicated in the 3 year forecast at **Section 2i**, based on the Budget Recommendations a balanced budget would be set for 2015/16 and plans in place to address the current forecast position for 2016/17.
- 4.2 This would leave a Minimum Working Balance of £10.0M and “one off” resources earmarked in support of pressures already identified, along with investment in the Jobs and Business Growth plan and Town Centre Regeneration.
- 4.3 The proposals identified within the budget papers provide a reasonably robust platform and framework around which the Future Council can be implemented from 1 April 2015 for the two year planning period.
- 4.4 However it should be stressed that the current proposals identified for 2016/17 may be insufficient to deliver a balanced budget for that year if additional cuts in funding are made.
- 4.5 It is therefore clear that to bridge the gaps in future years, actions will need to be taken to extend the current plan over those years. However, as previously stated a strong focus must be given to ensuring the achievement of the service reductions and associated savings planned for 2015/16.
- 4.6 **In summarising my advice, I would stress that the robustness of the estimates and adequacy of the reserves which the budget will provide are satisfactory. However, this is contingent upon the requirements outlined at paragraphs 3.17 and reiterated at paragraph 4.5 being delivered.**

F Foster CPFA
Director of Finance, Property and Information Services

SECTION 2

2015/16 – 2016/17 SERVICE & FINANCIAL PLANNING

BUDGET OVERVIEW & FUTURE COUNCIL

1. Purpose of the Report

- 1.1 This paper provides an update on the Council's Service and Financial Planning process and its impact on the formulation of our 'Future Council's' General Fund budget for 2015/16 and 2016/17.

2. Background/ Context

2014/15 Budget Setting

- 2.1 The Council's 2014/15 budget was approved last February 2014. The position was further updated during the year and a 2 year gap (2015-7) of £28.3m was reported in August.
- 2.2 Previous cabinet reports have also indicated the overall loss of funding to Barnsley since the inception of the current Government. The draft 2015/16 Local Government settlement, announced on 18 December 2014, confirms that during the period of the current Government (2010/11 to 2015/16) Barnsley's general government grant funding has fallen by almost **£70M** (approximating to a 40% cash cut).
- 2.3 In order to address the level of cuts that Barnsley has and will continue to face over this period, the Council established a coordinated priority led approach for delivering savings. A Key Lines of Enquiry (KLOE) programme, set up in 2011/12, established savings totaling some £59M over the period 2011/12 – 2014/15.

Future Council Proposals

- 2.4 Regular reports into Cabinet, over the course of this financial year, have outlined how the Council is addressing the remaining deficits of £28m to establish a 2 year (2015-7) balanced position. This has been based around the implementation of Future Council on 1 April 2015 to achieve our 3 key priorities namely:-
- Citizens achieving their Potential;
 - Thriving and Vibrant Economy;
 - Strong Resilient Communities.
- 2.5 As previous reports have made clear, delivery of our key services will be based on a new Business Unit model supported by a strong and lean core. This will provide improved key outcomes for local people whilst still achieving a balanced budget. To achieve this, Future Council will be structured around the following customer facing directorates:-

- People;
- Place;
- Communities.

- 2.6 Delivering a balanced budget for the period 2015-7 has been based around a 3 staged savings process. Phase 1 proposals totaling some £15m were agreed by Council on 25th September and largely centred on reviewing many of our existing contracts to ensure that they continue to deliver services that remain relevant to the Future Council's core objectives and provide value for money. The development of the new business units also creates opportunities to streamline provision for example in relation to our Customer Services Programme and also in the way our Business Support is delivered.
- 2.7 Phase 2 proposals totaling £10.7m were submitted into Cabinet on 8th October. These focused on how and what Future Council will still deliver going forward using different delivery models, being more business minded and taking a more commercial approach. Our phase 2 proposals have been developed to cover a range of options that are focused upon eliminating duplication and inefficiencies; identifying additional income streams and stopping the provision of some services.
- 2.8 After the phase 2 proposals, a deficit of £2.5m remained over the period 2015-7. In order to set a balanced position, a final set of proposals are proposed which include Phase 3 service savings totaling £1.2m and additional income proposals relating to the local Council Tax scheme and additional council tax base projections.
- 2.9 The inception of 'Future Council' has therefore identified savings over the 3 phases totaling £28m (including additional income proposals) and taken the savings that the Council has had to identify since 2010 to £87m. Despite these reductions however the Future Council 2 year plan will still spend around £165m by 2016/17 on services for the residents of Barnsley.

3. Barnsley's Draft 2015/16 Local Government Settlement

Business Rate Retention (BRR) scheme

- 3.1 The provisional Local Government Settlement was announced in late December. This outlined the funding resources for the new Business Rates Retention (BRR) scheme that was implemented in April 2013 split between:-
- Local Share of Business Rates;
 - Top Up Grant;
 - Revenue Support Grant (RSG).
- 3.2 As has been reported into Cabinet previously, the purpose of the BRR scheme is to allow local authorities to retain 50% of any income it raises locally on business rates (known as the 'local share') and pass the other 50%

over to Central Government. The figure that Government expect Barnsley to generate as its local share is £25.2m (this increases to £26.8m including section 31 grant for the 2% business rate capping and extension of the small business rate relief).

3.3 The £25.2m is a notional figure that ultimately determines the level of top up grant and RSG that Barnsley will receive. At this stage, this is in line with the Authority's own expectations although there is potential for considerable change. It should be emphasised that if the actual income collected locally differs from the expected income of £25.2m it will have a direct impact on the Authority's budget.

3.4 The revised resource position as a result of the provisional Local Government Settlement is provided in the table below for 2015/16.

	2015/16 £M
Local Share of Business Rates	25.240
Top Up Grant	26.435
Revenue Support Grant (RSG)	44.307
<i>Funding via BRR scheme</i>	95.982
S31 Grant - 2% capping & SBRR*	+1.970
Total Funding	97.952

* SBRR – small business rate relief

3.5 The revised settlement provided an additional increase of £273k in RSG compared to previous indications offset by a reduction in other funding support in the settlement. The settlement/ Autumn Statement also announced some further details that will/could affect the Council's budget position. These include: -

- The Government has indicated that the referendum threshold requirement will continue to be set at 2% as in previous years.
- The Government capped the increase on Business Rates in 2014/15 and have done so again in 2015/16. This impacts on Top Up grant and local share and the Government will seek to compensate local authorities via Section 31 grant for the difference between 2% and the level that the multiplier is normally set at based on September 2014 (ie 2.3%).
- The Government also increased the discount for high street / retail businesses from £1,000 to £1,500. Again this will be funded by Section 31 grant.

Funding for Schools / Education services

3.6 Details of the Dedicated Schools Grant were also announced on 18 December 2014 which included details of the Dedicated Schools Grant allocations and the levels of the Pupil Premium.

i. Pupil Premium Grant (PPG)

- 3.7 The PPG is based on the number of eligible disadvantaged pupils (i.e. pupils on free school meals); number of Service children and number of pupils that are looked after by the authority.
- 3.8 From 2015/16, the PPG allocation for eligible free school meals pupils will increase from £1,300 to £1,320 for primary schools, with secondary schools per pupil amount staying the same at £935. Also, the PPG allocation for pupils looked after by the authority or adopted from care (referred to as pupil premium plus) will remain at current rate of £1,900 per child.
- 3.9 Overall, the PPG allocation for Barnsley (including academies) for 2015/16 is currently estimated at £12.2M (based on 2014/15 pupil count). Final allocations for 2015/16 will not be confirmed until the summer of 2015 as it is based on the January 2015 pupil census count.

ii) Dedicated Schools Grant (DSG)

- 3.10 The settlement also confirmed the Dedicated Schools Grant funding for 2015/16. DSG funding continues to be based on the current 'spend-plus' methodology and is set out in three spending blocks. The 2015-16 DSG settlement for Barnsley as announced is £159.5M (inclusive of academies), made up of a schools block of £132.1M; an early years block of £8.8M and a high needs block of £18.6M. The following are key changes announced in the settlement:
- Barnsley's DSG cash per pupil amount used for deriving the schools block allocation has been confirmed as £4,460 - a slight increase compared to 2014/15 - to reflect additional funding (£229k) under the 'Fairer Schools Funding arrangements'.
 - An increase in the Early years block funding to reflect increased pupil numbers as well as the additional £292k funding relating to the newly introduced early years pupil premium for 3 and 4 year olds (this followed the consultation by DfE in the summer 2014);
 - The baseline funding within the high needs block has increased to reflect the outcome of the exceptional case submitted by the Council (£222k) to address increased provision for high needs pupils in Barnsley. In addition DfE has distributed £47M across all local authorities in 2015/16 (Barnsley's allocation is £200k);
 - DSG funding mainly for 2 year olds free 15 hours nursery entitlement yet to be confirmed (and not included in the settlement). Funding of £4M was allocated to Barnsley in 2014/15.
- 3.11 The DSG settlement for schools is as expected and not significantly different from planning assumptions. The Government has confirmed the continuation of the minimum funding guarantee for schools, which will ensure that no school will see more than a 1.5% per pupil reduction in their 2015-16 budgets compared to 2014-15 and before the pupil premium is added.

iii) Education Services Grant (ESG)

3.12 ESG funding was introduced in 2013 to replace LACSEG (local authority central spend equivalent grant), and is paid to local authorities and academies to cover the cost of education services that local authorities provide centrally. ESG is paid as an un-ringfenced grant to local authorities and academies using a per pupil rate and based on the number of pupils in maintained schools and academies.

3.13 The ESG settlement for 2015/16 as confirmed on 18 December 2014 reflects the £200m savings indicated by the Government in its 2013 spending review plans, which is a reduction in the ESG per pupil general funding rate from £113 to £87 (a reduction of £26). The impact of this funding reduction as well as the increasing number of schools converting to academies in Barnsley mean a reduction in ESG funding from £3.4M in 2014/15 to £2.7M for 2015/16. The funding reduction by the Government has already been taken into account in the financial planning assumptions of the relevant Council services for 2015/16.

4. Implications of the Local Government Settlement/ Other changes to MTFS

Revenue

4.1 The impact of the draft Local Government Settlement was broadly neutral. A summarised breakdown of the forecast (from August) showing the impact of the 3 staged savings proposals is outlined below:-

	<u>2015/16</u> <u>£M</u>	<u>2016/17</u> <u>£M</u>	<u>2017/18</u> <u>£M</u>
Revised Gap (Aug 2014)*	+13.863	+14.407	+12.091
Phase 1 (approved Aug cabinet)	-9.783	-5.219	-
Phase 2 (submitted to Oct cabinet)	-6.942	-3.809	-
Revised Gap (Oct 2014)*	-2.862	+5.379	
Phase 3 (see Section 5 iii)	-0.340	-0.860	-
LCTS – additional income	-0.700	-	-
Increased Council Tax base	-0.617	-	-
Contribution to Reserves	+4.519	-4.519	-
Revised Gap (Jan 2015)*	0.000	0.000	+12.091

* Assuming permanent savings achieved to meet previous years deficits

- 4.2 The revised position is based on the following key forecast assumptions:-
- Assuming permanent savings achieved to meet the previous years' deficit;
 - Pay award assumed at 2.2% in 2015/16 and 1% per annum thereafter;
 - Council Tax based on a 1.9% increase.

Capital

- 4.3 As Members are aware, within the Local Government Finance System there is not a direct relationship between the Government's Supported Borrowing allocations and any grant provided to support them.
- 4.4 As in previous years there is a need to prioritise both Capital and Revenue investment within the overall revenue resources available. Any approved schemes above the "supported borrowing" provision will need to be funded through Prudential Borrowing and will impact on the current revenue budget.
- 4.5 The Council's Reserves Strategy (Cab. Ref. 3.12.2014/6.2) made it clear that the immediate available resources have already been committed on the Council's existing capital programme priorities relating to Town Centre and the Jobs and Growth Fund. There is no other funding available in the Council's budget and therefore any additional investment would mean a further cost of some £0.1M p.a. for each £1M invested (full year effect). See **Section 7** for further details.

5. Council Tax Options

- 5.1 Details of the current position on Council Tax can be found at **Section 9** which outlines the resources that could be generated at various levels of increase. In summary each 1% variation in the level of increase equates to approximately £0.7M of Council Tax Income.
- 5.2 The Government has however announced further funding that it will make available to Local Authorities to 'freeze' their Council Tax again in 2015/16. This will be expected to be based on a 1% increase in 2015/16.
- 5.3 As mentioned at paragraph 3.5, the Government have also announced details of the referenda criteria for increasing Council Tax based on a 2% cap. The precepts levied by the Police and Fire Authorities will also impact upon the overall Council Tax levels for the Borough.

6. Medium Term Budget Forecast

- 6.1 In taking decisions in relation to the 2015/16 – 2016/17 budget, it is very important that Members are mindful of the position over the Medium Term. There is still a £12.1m gap in 2017/18 and the current Government have strongly indicated that cuts to local authority funding will continue at the levels already experienced since 2010 if not intensify.
- 6.2 Given these levels of potential shortfall in future years and that the delivery of a balanced 2015-17 budget appears achievable at this stage, ongoing work needs to concentrate on the implementation/ embedding of 'Future Council' over the next 3-5 years.

- 6.3 Further reports detailing the progress on the Medium Term Financial Strategy will be brought back to Members as part of the ongoing Service and Financial Planning process.

7. Options for Achieving a Balanced Budget in 2015/16 and Beyond

- 7.1 The indicative overall 'Future Council' resource envelope for 2015-17 is summarised at **Section 4** of these papers. These provide further details for how each Directorate will refocus its delivery to ensure that the objectives of Future Council are implemented and achieved.
- 7.2 Within this framework, the Council will also assess more 'traditional' methods of delivering a balanced budget which will include:-
- **Cross Cutting Thematic Reviews** – review major areas of spend across all Council departments including contracts, commissioning and business support;
 - **Further Service Reductions** – identify areas of current service which whilst still highly desirable, do not have a relatively high priority overall;
 - **Income Generation** – continue to review current levels of charges and investigate the potential for any new areas of income generation;
 - **Asset Rationalisation** – review the Authority's asset base and ensure its relevance to future service needs;
 - **Council Tax Levels** – increased income could be generated by setting Council Tax levels higher than those assumed within the forecast, however this needs to be considered within the constraints of needing to go to a local referendum (details of the criteria still to be released) (**Section 9** refers);
 - **Use of "One Off" resources** – any such use must only be considered as part of a 'bridging' strategy whilst permanent reductions in expenditure are delivered (**Section 10** refers).
- 7.3 The savings proposals set out in this and previous reports contribute substantially to the reduced resource envelopes of our Business Units and if agreed, will enable change to begin now so that Future Council becomes a reality.
- 7.4 This will be a challenging time for both Members and staff but it will also bring opportunities to deliver our customer focused services differently. **Moreover it is only by embracing the Future Council proposals highlighted in this and previous reports that we can deliver services that will be sustainable for our communities and ensure that the Council itself has a sustainable future.**

MEDIUM TERM FINANCIAL FORECAST 2015/16 - 2017/18

EXPENDITURE:	FORECAST 2015/16		FORECAST 2016/17		FORECAST 2017/18	
	£M		£M		£m	
1. Base Net Expenditure (Net of Schools)						
Base Expenditure		187.262		174.686		164.819
2. Fixed and Ongoing		187.262		174.686		164.819
Pay Award, National Insurance & Increments. Pay assumed at 1%.		1.527		2.441		1.804
Pension - Actuarial Assessment 2014-7		-1.742		0.162		0.258
Other Inflation (inc BSP)		0.823		1.097		0.823
Financing Capital New Starts Programme (including FYE from Previous Years)		0.500		0.500		0.500
Review of Capital Financing Budget		-0.700				
3. Future Council Budget Reduction		0.408		4.200		3.385
Phase 1		-9.783		-5.219		
Phase 2		-6.942		-3.809		
Phase 3 (net of LCFS/ Council Tax base - see income)		-0.340		-0.860		
4. Investment & Other Decisions		-17.065		-9.888		0.000
Education - Children in Care		2.000				
Contribution to Reserves (14/15 surplus)		-0.478				
Contribution to Reserves (15/16 surplus)		4.519		-4.519		
Insurance Fund savings		-0.960		0.340		
Unbudgeted Corporate Items		-1.000				
		4.081		-4.179		0.000
5. TOTAL EXPENDITURE		174.686		164.819		168.204
RESOURCES:						
6. Core Resources						
Council Tax						
Council Tax Income inc Base		71.876		75.119		76.509
Collection Fund Surplus		1.151		1.615		1.615
		73.027		76.734		78.124
Business Rates Retention (BRR) scheme						
Local Share - Business Rates (net 50% share)		24.767		25.240		25.990
Local Share - Top Up Grant		25.939		26.435		27.185
RSG including Rolled in Grants / CTF Grant		61.591		44.307		31.550
		112.697		95.982		84.725
S31 Grant						
S31 Grant for 2% Capping - Local Share		0.269		0.370		0.370
S31 Grant for 2% Capping - Top Up		0.289		0.384		0.384
S31 Grant for SBRR		1.000		1.216		1.216
		1.538		1.970		1.970
Core Resources by		187.262		174.686		164.819
7. Change in Resources						
Council Tax						
15/16 Council Tax increase (@ 1.9%) inc increased tax base		3.243		1.390		1.390
Collection Fund Surplus		0.464				
		3.707		1.390		1.390
Business Rates Retention (BRR) scheme						
Local Share - Business Rates (net 50% share)		0.473		0.750		0.000
Top Up Grant @ 2% in 15/16 (3% thereafter)		0.496		0.750		0.750
Revenue Support Grant		-17.684		-12.757		-10.846
		-16.715		-11.257		-10.096
S31 Grant						
Additional S31 grant - SBRR		0.216				
Additional S31 grant - Capping for Local Share		0.101				
Additional S31 grant - Capping for Top Up Grant		0.115				
		0.432		0.000		0.000
8 TOTAL RESOURCES		174.686		164.819		156.713
NET SHORTFALL		0.000		0.000		12.091
SHORTFALL IF PERMANENT SAVINGS ANNUALLY		0.000		0.000		12.091

SERVICE AND FINANCIAL PLANNING2015/16-2016/17 BUDGET RECOMMENDATIONS**1. 2015/16 Revenue Budget, Capital Programme and Council Tax**

1.1 Further to previous reports submitted by the Director of Finance, Property and Information Services.

RECOMMENDED:-

- i) that Cabinet are recommended:-
- a) to consider the budget for all services and approve, for submission to Council, the 2015/16 & 2016/17 budget proposals as separately presented in **Sections 4 and 5**;
 - b) to note the following specific items incorporated within **Section 2i** (Medium Term Financial Forecast) including for 2015 / 2016 :-
 - (i) A provision for a 2.2% pay award in 2015/16 (covering 2014/15 & 2015/16);
 - (ii) A provision for inflation in relation to external providers;
 - (iii) An adjustment of £500,000 to reflect the provision required for the anticipated revenue costs of existing and new borrowing;
 - c) that the 2015/16 & 2016/17 base budget adjustments and Phase 1-3 savings proposals outlined at **Section 4 & Section 5** be approved for implementation along with any full year effects;
 - d) that appropriate action be taken by the Senior Management Team in consultation with the Director HR, Performance and Communications in relation to all the Phase 1-3 savings agreed above;
 - e) that the total additional funded capital investment of £11.436M as outlined at **Section 7** be included within the capital programme and released subject to further detailed reports on the proposals for its use;
 - f) that the detailed proposals for increases in fees and charges as set out in **Section 8** and included within the budget proposals at **Section 4 & Section 5** be agreed;
 - g) **Section 10** (Position on Reserves, Provisions and Balances) be noted;
 - h) that the report of the Director of Finance, Property and Information Services under **section 25 of the Local Government Act 2003 at Section 1** be noted and that the 2015/16 budget proposals be agreed on the basis that the Chief Executive, in liaison with the Director of Finance, Property and Information Services and in consultation with the Senior Management Team, submits for

early consideration detailed proposals from the ongoing activity in order that the potential budget gaps in 2016/17, 2017/18 and the longer term be closed;

- i) that the Council be recommended to approve cash limited budgets for each service with overall net expenditure for 2015/16 of £174.686M (see **Section 4i**);
- j) Council be recommended to note the potential cash limited budgets for each service for 2016/17 as set out in **Section 4ii** and covered in **Section 5** with the overall net expenditure for 2016/ 2017 of £164.819m;
- k) that the Budget Overview report and forecast budget positions for 2015/16 to 2017/18 contained in **Section 2i** (Medium Term Financial Forecast) be noted and monitored as part of the arrangements for the delivery of the Future Council;
- l) that the Director of Finance, Property and Information Services in liaison with the Chief Executive and SMT as appropriate be required to submit reports into Cabinet, as a matter of urgency, in relation to the detailed General Fund Revenue Budget for 2015/16 including recommendations on any action further to that set out above required to achieve an appropriately balanced budget for that financial year;
- m) that the Director of Finance, Property and Information Services and SMT be responsible for managing their respective budgets including ensuring the implementation of Phase 1-3 savings;
- n) that the Director of Finance, Property and Information Services and SMT be required to submit regular reports as necessary on the implementation of proposals into Cabinet as a matter of urgency to resolve any outstanding issues in relation to their budgets and deal with any consequential effects;
- o) that the Authority's Senior Management Team be charged with ensuring that the budget remains in balance and report regularly into Cabinet on budget/ savings monitoring including any action required;
- p) that the Cabinet be authorised to make any necessary technical adjustments to form the 2015 / 2016 budget;
- q) that appropriate consultation on the agreed budget proposals takes place with the Trade Unions and representatives of Non Domestic Ratepayers and that the views of consultees be considered by Cabinet and the Council;
- r) that the budget papers be submitted for the consideration of the whole Council.

2. Council Tax 2015/16

RECOMMENDED:-

that Cabinet note the contents of **Section 9** (2015/16 Council Tax calculation) and that:-

- a) the Council Tax Collection Fund net surplus as at 31 March 2014 relating to BMBC of £1.615M be used to reduce the 2015/16 Council Tax requirement, in line with statute;

- b) the 2015/16 Band D Council Tax increase for Barnsley MBC's services be set at 1.9%;
- c) the Band D Council Tax for Barnsley MBC's areas be determined following confirmation of the South Yorkshire Police Authority and South Yorkshire Fire Authority precepts for 2015/16;
- d) the Band D Council Tax for areas of the Borough with Parish / Town Councils be determined following confirmation of individual parish precepts for 2015/16.

DRAFT NET GENERAL FUND BUDGET 2015/16

Line		Col (1)	Col (2)	Col (3)	Col (4)	Col (5)	Col (6)	Col (7)
	Sec. 5(i)	2014/15 Net Direct Expenditure (controllable) £	Fixed and Ongoing Items £	Future Council Reductions Phase 1 £	Future Council Reductions Phase 2 £	Future Council Reductions Phase 3 £	Investment & Other Decisions £	2015/16 Net Direct Expenditure (controllable) £
DIRECTORATE:								
1	PEOPLE	60,905,398	537,190	(162,000)	(2,398,000)	-	2,000,000	60,882,588
2	PLACE	38,553,102	577,634	(2,326,000)	(1,143,000)	-	-	35,661,736
3	COMMUNITIES	17,045,745	354,233	(1,090,000)	(1,350,000)	(210,000)	-	14,749,978
4	PUBLIC HEALTH	3,905,607	1,431	(3,477,000)	(429,000)	-	-	1,038
5	FINANCE, PROPERTY & IS	17,838,876	342,238	(1,922,000)	(918,000)	-	-	15,341,114
5	HR, PERFORMANCE, PARTNERSHIPS & COMMUNICATIONS	7,310,219	127,835	(806,000)	(494,000)	(130,000)	-	6,008,054
5	LEGAL & GOVERNANCE	3,336,493	28,430	-	(210,000)	-	-	3,154,923
6	TOTAL SERVICE EXPENDITURE	148,895,440	1,968,990	(9,783,000)	(6,942,000)	(340,000)	2,000,000	135,799,430
7	LEVIES	631,529	-	-	-	-	-	631,529
8	CORPORATE & DEMOCRATIC CORE	558,335	-	-	-	-	(100,000)	458,335
9	NON DISTRIBUTED COSTS	307,315	-	-	-	-	-	307,315
10	CAPITAL FINANCING	25,357,540	(700,000)	-	-	-	-	24,657,540
11	CORPORATE ITEMS / PROVISIONS	11,511,959	(860,990)	-	-	-	2,181,000	12,831,969
12	RESERVES & BALANCES	-	-	-	-	-	-	-
13	SUB-TOTAL NON SERVICE EXPENDITURE	38,366,678	(1,560,990)	-	-	-	2,081,000	38,886,688
14	TOTAL NET EXPENDITURE	187,262,118	408,000	(9,783,000)	(6,942,000)	(340,000)	4,081,000	174,686,118

DRAFT NET GENERAL FUND BUDGET 2016/17

Line	Sec. 5(i)	Col (1)	Col (2)	Col (3)	Col (4)	Col (5)	Col (6)	Col (7)
		2015/16 Net Direct Expenditure (controllable) £	Fixed and Ongoing Items £	Future Council Reductions Phase 1 £	Future Council Reductions Phase 2 £	Future Council Reductions Phase 3 £	Investment & Other Decisions £	2016/17 Net Direct Expenditure (controllable) £
DIRECTORATE:								
1	PEOPLE	A	60,882,588	-	(119,000)	(2,150,000)	-	58,613,588
2	PLACE	B	35,661,736	800,000	(1,309,000)	(909,000)	(450,000)	33,793,736
3	COMMUNITIES	C	14,749,978	-	(1,100,121)	(650,000)	(410,000)	12,589,857
4	PUBLIC HEALTH	D	1,038	-	-	-	-	1,038
5	FINANCE, PROPERTY & IS	E	15,341,114	-	(2,645,000)	(100,000)	-	12,596,114
5	HR, PERFORMANCE, PARTNERSHIPS & COMMUNICATIONS	F	6,008,054	-	(45,879)	-	-	5,962,175
5	LEGAL & GOVERNANCE	G	3,154,923	-	-	-	-	3,154,923
6	TOTAL SERVICE EXPENDITURE		135,799,430	800,000	(5,219,000)	(3,809,000)	(860,000)	126,711,430
7	LEVIES	H	631,529	-	-	-	-	631,529
8	CORPORATE & DEMOCRATIC CORE	H	458,335	-	-	-	-	458,335
9	NON DISTRIBUTED COSTS	H	307,315	-	-	-	-	307,315
10	CAPITAL FINANCING	H	24,657,540	500,000	-	-	-	25,157,540
11	CORPORATE ITEMS / PROVISIONS	H	12,831,969	2,900,000	-	-	(4,179,000)	11,552,969
12	RESERVES & BALANCES	H	-	-	-	-	-	-
13	SUB-TOTAL NON SERVICE EXPENDITURE		38,886,688	3,400,000	-	-	(4,179,000)	38,107,688
14	TOTAL NET EXPENDITURE		174,686,118	4,200,000	(5,219,000)	(3,809,000)	(860,000)	164,819,118

PEOPLE

- **Education and Early Start Prevention**
- **Adult Assessment and Care Management**
- **Children Assessment and Care Management**

Education and Early Start Prevention

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Education Policy & strategy & school evaluation	0.030	6.0
• Music service	-0.040	17.8
• Quality Early Years Provision (including 2-3 year old offer & Family Centres)	4.136	146.0
• Inclusion services (incl Education Psychology)	0.362	33.6
• LA functions to schools (schools admissions & places; Governor services; Outdoor Education; etc)	-0.171	14.0
• Schools Delegated Budget	1.015	-
• Targeted Integrated Youth Services	1.656	75.5
• Commissioning, Governance & Partnerships	0.427	8.0
• Service Management	0.397	1.0
Total	7.812	301.9

Adults Assessment & Care Management

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Prevention Services	0.086	-
• Care Packages	25.398	-
• Assessment & Care Management; Safeguarding; Best Interests/DoLs AMHP	5.228*	114.4
• Management and Service Commissioning	0.572	14.3
Total Resource Envelope	31.284	128.7

* Includes SWYPFT contract; additional includes LIFT premises £0.24M

Children Assessment & Care Management

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Assessment & Care	3.911	102.5
• Children Disability & Short Break	2.055	41.6
• Children in Care (incl adoption, fostering, residential and placements)	11.993	49.2
• Safeguarding and Quality Assurance	0.901	18.0
• Leaving Care	0.618	12.5
• Service & Strategic Management	-0.170	1.0
• Directorate Management	0.209	2.0
Total Resource Envelope	19.517	226.8

PLACE

- **Economic Regeneration**
- **Culture, Housing and Regulation**
- **Environment and Transport**

Economic Regeneration

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Put in place an ambitious Local Plan	0.500	10.0
• Development Management with ability to fast track major commercial or housing applications	0.135	13.0
• Provide a first class building control service which maximises income	0.156	10.0
• Put in place a system to effectively manage S106 and CIL income	-0.242	10.0
• Proactively bring forward key employment land allocations and property development	0.066	4.0
• Identify and target key regeneration opportunities	0.328	8.0
• Continue to target and support Barnsley companies with growth potential	0.182	15.0
• Develop an externally facing inward investment product and offer	0.141	2.0
• Delivering Town Centre and District Markets operational services	-0.055	25.0
• Deliver the South Yorkshire superfast broadband programme	-	3.0
• Support young people to make appropriate learning choices and career aspirations & Reduce 18 – 24 Youth Unemployment	1.193	193.7
• Support businesses with their employment requirements	0.101	3.0
Total Resource Envelope	2.505	296.7

Culture, Housing and Regulation

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Delivery of bereavement (burial and cremation) services	-0.936	25.0
• Implementation of sport/active lifestyle activity	0.317	1.0
• Strategic lead role for the Trans-Pennine Trail	0.013	2.0
• Provision of arts, archives and cultural events activities	0.717	19.3
• Operation of five museums	0.742	19.3
• Delivery of the Dearne Valley Landscape Partnership	0.015	3.0
• Operation of Staincross Golf Course	-0.141	4.2
• Housing and Energy Service	0.199	11.3
• Delivery of Trading Standards activity (including Animal Welfare)	0.250	7.6
• Food inspections	0.007	7.6
• Pollution control/air quality/contaminated land/statutory nuisance investigations	0.234	11.3
• Health & Safety	0.102	2.4
• Provision of dog warden services	0.067	1.0
• Licensing activity (premises licenses/taxi licenses/gambling licenses/sex establishment license/temporary events notices)	-0.115	7.4
• Promotion of enhanced public health (eg. Illicit tobacco/responsible alcohol sales(funded by public health grant)	-	6.0
Total Resource Envelope	1.471	128.4

Environment and Transport

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• To manage and maintain the highways network to contribute to the economic growth and the safety of highways users	2.123	193.3
• To represent the Authority at the Combined Authority, Regionally and Nationally on all transportation matters	0.050	0.5
• Provide community transport and escorting services for the borough's vulnerable young and old	2.222	83.9
• The promotion of sustainable travel through better use of our highway assets	13.091	-
• To keep the borough roads open by providing gritting and snow clearance services	0.670	-
• To purchase & maintain the council fleet of vehicles and plant items and manage the Authority's Operator Licence.	-1.323	26.7
• To deliver a high quality, timely and value for money Domestic & Commercial Waste recycling services	10.231	107.8
• To jointly manage the BDR PFI waste disposal facility	0.100	-
• Collect litter, empty litter bins & remove fly tipped items across the borough	0.910	40.0
• To cut the grass & verges across the borough and maintain council owned hedges and trees	1.555	68.6
• Directorate Management	0.188	2
Total Resource Envelope	29.817	522.8

COMMUNITIES

- **Customer Services**
- **Safer Stronger & Healthier Communities**

Customer Services

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
<ul style="list-style-type: none"> Business unit management 	0.102	1.0
<ul style="list-style-type: none"> First Point of Contact for customers, Information, Advice and Guidance (IAG) and contact for Berneslai Homes – including: <ul style="list-style-type: none"> Early Years and Family Information Service (FIS) Out of Hours including 101 Customer Service Improvement (Feedback, Complaints and FOI) Customer Insight Customer Services Development (Digital Strategy, Web Design) Provision of Libraries 	3.238	131.6
<ul style="list-style-type: none"> Provision of School Catering Services 	-0.129	145.0
<ul style="list-style-type: none"> Provision of specialist equipment to vulnerable adults (including adaptations to peoples homes) 	0.481	4.0
<ul style="list-style-type: none"> Provision of in-house care services to vulnerable adults – Independent Living at Home, Day Opportunities and Supporting Living 	5.175	254.4
<ul style="list-style-type: none"> Provision of Registrars Service 	-0.049	8.1
Total Resource Envelope	8.818	544.1

Safer Stronger & Healthier Communities

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Directorate and Business Unit management and commissioning	0.365	4.0
• Continue to develop Area Governance and area based commissioning	3.633	25.4
• Welfare Rights	0.196	-
• Deliver a Parks service and maximise income	0.039	12.4
• Reduce impact of Anti-Social behaviour; Tackle issues of environmental crime and blighting; Tackle private sector housing landlords; Manage tenancy and behaviour standards in social housing; and Support victims of crime including domestic abuse and hate and harassment	1.429	34.6
• Work with troubled families / strong families (Grant Funded)	-	4.0
• Through our commissioning and procurement work help communities to tackle unhealthy lifestyles, harm caused by drugs & alcohol, housing related support for vulnerable groups, and co-ordination and delivery of engagement activities, preventative services, advocacy provision and volunteering (borough wide and targeted)	-1.979	17.5
• Provision of Homeless / Welfare advice support and guidance	0.089	13.0
Total Resource Envelope	3.772	110.9

PUBLIC HEALTH

Public Health

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Health Protection	0.050	10.0
• Health Improvement	2.257	-
• Healthcare Public Health	0.554	-
• Governance and Resilience	0.668	-
• Public Health Grant Allocation	-3.529	-
Total Resource Envelope	0.000	10.0

CORE

- **Finance, Property and Information Services**
- **HR, Performance & Communications**
- **Legal Services**

Finance, Property and Information Services

KEY ACTIVITIES

Proposed Spend

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Professional and Specialist Finance	0.841	20.0
• Accounting and Budgeting	0.997	20.0
• Internal Audit and Corporate Fraud	0.561	19.0
• Benefit Assessments	-0.780	45.0
• Taxation and Debt Recovery	0.556	46.0
• Commercial & Transactional Services	1.320	48.0
• Procurement & Commissioning Unit	0.335	7.0
• Strategic and operational asset management	4.676	34.0
• Community asset transfers and assets of community value	0.462	20.5
• Management of Hybrid Mail, Parcel services and digital printing	-0.123	24.0
• Contract management of service contracts *	-3.058	10.0
• Software development, configuration and maintenance	1.753	41.0
• Contract management of BULL and BSF	2.409	3.5
• Business Analysis and support	2.096	12.5
• Councils information governance	0.368	7.0
• Councils record management	0.183	10.0
Total Resource Envelope	12.596	367.50
* Includes PFI credits to BSF scheme		

HR, Performance and Communication

KEY ACTIVITIES

Proposed Spend

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Communications & Marketing	0.591	13.0
• Human Resources	1.411	62.0
• Organisational Development and Performance	1.910	45.60
• Health, Safety and Emergency Resilience	0.414	7.0
• Business Support	1.636	69.50
Total Resource Envelope	5.962	197.10

Legal and Governance

KEY ACTIVITIES

Proposed Spending

ACTIVITY	Net Cost (2016/17) £m	FTE's
• Assurance that the Council / Joint Authorities are conducting their affairs lawfully, and to properly safeguard their interests and those of Elected Members.	0.025	0.1
• In-house legal advice and services to support corporate priorities and council services.	1.040	23.0
• Procurement of specialist external legal support and Counsel, where appropriate.	-	-
• Governance advice and support for Member and officer decision-making processes to ensure compliance with statutory requirements.	0.875	7.0
• Support for school appeals and other meetings	0.037	1.0
• PA support to the Leader of the Council and Cabinet Spokespersons.	0.108	3.0
• Support to the office of the Mayor and for wider civic functions.	0.172	4.0
• Support more generally for Elected Members, particularly with diaries, surgeries, expenses & allowances and the Register of Interests.	0.355	1.5
• Elections and Electoral Registration.	0.584	4.8
• Local Land Charges.	-0.041	1.8
Total Resource Envelope	3.155	46.2

PEOPLE

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PO1	Paediatric First Aid & Safety Training	The Early Childhood Service is currently working with BMBC Adult Education to deliver paediatric first aid courses. The service will undertake a review of the arrangements, with the intention to introduce further charges whilst remaining competitive and retaining the high quality in-house training.	8,000	-
PO2	Procurement Advice to Schools	A review will be undertaken to consider the options that exist for ongoing provision of education procurement advisory services in future. The review will attempt to answer, whether the service is required at all and whether a business case could be presented for the in-house service to be self-funded.	50,000	50,000
COM7	Advocacy	Revise the specification for Advocacy Services and re-procure specifically around the YOT contract.	40,000	-
COM2	Worklessness	Revise the approach to the support provided on worklessness.	25,000	-
PO3	Short Breaks	All contracts for delivery of short break services are to be reviewed and prioritised in accordance with need with an increase in personalisation through greater use of personal budgets and direct payments.	4,000	46,000
PO4	Young Carers	A review of the contracts for delivery of key social care services (recognised as best practice when delivered at arm's length from the Local Authority) will be undertaken with a view to completing a new procurement exercise.	20,000	20,000
PL9	Third Party Contributions to Various Entities' Running Costs	Within the context of Future Council, a review is being undertaken to identify whether these contributions can be sustained. An element may fall within the remit of Area Councils.	15,000	
PO5		A review of the Council's interaction with its customers - supporting the changing relationship between the Council and its Communities delivering an improved customer experience.	-	3,000
PEOPLE DIRECTORATE - PHASE 1 SAVINGS			162,000	119,000

PLACE

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL1	Provision of Enterprise Coaching / Business Support to start-ups	As part of the adoption of the Jobs and Business Plan a reprofiled Economic Strategy Budget (ESB) was agreed. This enables the base budget (which was used to match ERDF funding) to be replaced by ESB. As part of Future Council there is the possibility of evolving current delivery with the emerging Sheffield City Region Growth Hub model in order to focus on supporting existing businesses to grow. This would still require match funding to be provided by BMBC which is factored into ESB Phase 2.	340,000	-
PL2	Ambition Barnsley - Pathways to Participation	A review of Ambition Barnsley is to be undertaken to explore how savings and efficiencies can be achieved without impacting negatively on service delivery. Additionally, in order to embed principles of best value and invest to save in the 14-19 agenda, other IKIC initiatives will also be considered in 2015/16.	3,000	7,000
PL3	Inspirational Leaders - "I Know I Can"	The Inspirational Leaders (Alumni Project) contract has not been renewed for 2014/15 with resources re-allocated. Other non-staffing spend specifically within the 14-19 service area (relating to youth unemployment) will be reviewed to identify savings.	45,000	-
PL4	Maintenance of Shopping Centre Doors	As part of redevelopment of the Town Centre, the current shopping centre doors will be replaced which ultimately will not require maintenance to current levels.	24,000	-
PL5	South Yorkshire Mining Advisory Service	This service is funded jointly by the four South Yorkshire authorities. It is proposed that budget will reduce by 5% in 2015/16. To be agreed by The South Yorkshire Leaders Group.	2,000	-
PL6	South Yorkshire Archaeology Service	This service is funded jointly by the four South Yorkshire authorities. It is proposed that budget will reduce by 5% in 2015/16. To be agreed by The South Yorkshire Leaders Group.	1,000	-
PL7		A review of the Council's interaction with its customers - supporting the changing relationship between the Council and its Communities delivering an improved customer experience.	-	31,000
PL8	BPL	Consideration of options to reduce subsidy payment provided to BPL.	150,000	150,000
PL9	Third Party Contributions to Various Entities' Running Costs	Within the context of Future Council, a review is being undertaken to identify whether these contributions can be sustained. An element may fall within the remit of Area Councils.	55,000	70,000
PL10	Various Items of Plant / Equipment	A review the current plant requirements (not included within the Transport Review) to determine a more appropriate, effective and efficient service delivery.	75,000	-

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL11	Waste PFI etc.	To develop a 3-5 year plan for the Waste PFI programme in relation to the strategy to reduce the amount of residual waste presented to the new facility. The review will assess options to maximise the financial potential associated with spare capacity to the benefit of the Authority, the three Local Authority partners and the PFI operator – 3SE.	300,000	300,000
PL12	Wheelie Bins	A review of the current contractual relationship for the provision of wheelie bins across BMBC, together with reviewing the relationship that residents have with their multiple wheelie bins.	50,000	-
PL13	Town Centre New Markets Waste	A review is being undertaken to determine that the design of the new market effectively considers recycling as part of the servicing needs to minimise waste disposed as residual.	25,000	25,000
PL14	Highways Materials	A review of the current contracting arrangements with Key Partners to develop a future purchasing strategy and develop a clearer understanding of best value from the array of purchasing bodies, frameworks, & joint initiatives. This will include an overhaul of the present specifications and purchasing arrangements to reflect a more equitable risk sharing approach with providers.	270,000	-
PL15	Household Waste Recycling Centres	A review of the potential to reduce the costs associated with the management of household waste recycling centres and identify opportunities for enhanced VfM through increasing income and reducing disposal costs.	50,000	50,000
PL16	Hanging Baskets	The Council has 420 Summer baskets and 80 Spring baskets regularly grown, placed and watered in various locations throughout the Borough. The baskets were originally maintained by BMBC staff. However, the watering requirement have become onerous and not cost effective. The review will therefore look at alternative delivery of this service, potentially commissioned via Area Councils if still required.	28,000	-
PL17	Provision of Skips for Waste Removal / Recycling	A review of the existing arrangements for the removal of waste and recycled materials from the town centre market facility and Berneslai Homes via the existing contractual arrangements, to determine if alternative arrangements exist within BMBC for the treatment and / or disposal of these waste materials.	6,000	4,000
PL18	MI Card Scheme	Phase MI Card scheme out from 2015/16. Savings achieved by increasing fares by 10p per annum (15/16 @ 50p and 16/17 @ 60p). * An additional £400,000 is due to be saved in 2017/18 if the MI Card is ceased.	200,000	200,000
PL19	SYPTÉ Levy	Review of current levy /contract with SYPTÉ. All 4 SY Council's have given SYPTÉ a targeted saving for 2015/16.	35,000	165,000

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL20	Adults PD Transport Provision	Cessation of transport provision to Carlton Day Centre however there will still be a requirement to re-provision day services for physically disabled clients.	40,000	-
PL21	Free Provision for Pre-School Children	Cease provision of free transport for pre-school children.	3,000	-
PL22	Adults External Contracts for Transport	Review of external contracts for the provision of Transport services for Adult social care clients with a view to bringing service in-house if more cost effective.	30,000	-
PL23	Road Fund Licence Registration	Cease registration with RFL of the Council's accessible minibuses as Disabled Passenger Vehicles.	2,000	-
PL24	Smithies ECO Stars	Implement ECO Stars Roadmap Actions - Key areas includes a reduction in fuel consumption and fleet operating costs.	50,000	-
PL26	Post 16 Transport	Current provision of post 16 transport contravenes policy which states parental contributions are required for post 16 children. Introduce parental contributions at 75%.	40,000	-
PL27	Adult Client Charging	Review the charging regime and introduce stricter charging for transporting clients to and from centres and day activities (currently a contribution of £1 per journey is made).	30,000	-
PL28	Travel Training	Introduce "Travel Training" in lieu of transport provision across Physical and Learning Disability and Older People services and Children's services.	150,000	75,000
PL29	Route Optimisation	Review CYPF external contracts for the provision of Council escorts.	25,000	50,000
PL30	Replace Tranman	Replace the Tranman system with SAP and therefore reduce system servicing / repair costs.	10,000	-
PL31	Car Body Repair Contract	Re-tender current car body repair contract with a view to making a 10% saving.	27,000	-
PL32	Track You Usage	Remove trackers from existing fleet not being used and restrict monitoring to those Refuse and Berneslai Homes vehicles in use. In addition review the usage by Refuse Vehicles in order to reduce second collection call-outs.	32,000	18,000
PL33	Fleet Workshop	Review the provision of vehicles under SLA's. Review shift patterns / workshop opening times to reduce the level of requirement for replacements.	50,000	-
PL34	Cleaning & Repairs	Review tender cleaning and repair works to determine whether delivery can be more cost effective.	3,000	-
PL35	Lease Vehicles	Establish a fast-track process of issuing out lease vehicles to increase external income levels.	50,000	-

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL36	Industrial Shredder and Baling	Review the machine usage which is currently under utilised with a view to potentially selling service.	5,000	5,000
PL37	Woodchipper	Wood chip stocks currently exceed requirements. Consider selling this equipment to save on fuel / repair costs.	20,000	20,000
PL38	Transport Services Structure	Review the current transport services structure specifically with a view towards having a single structure.	100,000	-
PL39		A review of the Council's interaction with its customers - supporting the changing relationship between the Council and its Communities delivering an improved customer experience.		139,000
PLACE DIRECTORATE - PHASE 1 SAVINGS			2,326,000	1,309,000

COMMUNITIES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
COM1	Food	A review of the schools' catering service is being undertaken to ensure that Value for Money is achieved when procuring food. This includes benchmarking with other Local Authorities.	30,000	70,000
COM3		A review of the Council's interaction with its customers - supporting the changing relationship between the Council and its Communities delivering an improved customer experience.	-	180,121
COM4	DAAT / Substance Misuse Review	The Council currently has a number of contracts with external providers who support people with substance misuse problems. A strategic review is being undertaken to revise (and re-procure) the delivery model e.g. with greater emphasis on peer support, involving third sector providers.	200,000	800,000
COM5		Develop a single point of contact including greater use of alternatives to face-to-face.	-	50,000
COM6	Public Health Development Service - Smoke Cessation / Prevention; Health Trainer / Weight Management Service	Develop a specification for an integrated Wellness Service to provide a range of support services which are de-medicalised and procured via a range of community based / third sector providers or local community groups.	700,000	-
COM7	Advocacy	Revise the specification for Advocacy Services and re-procure.	160,000	-
COMMUNITIES DIRECTORATE - PHASE 1 SAVINGS			1,090,000	1,100,121

PUBLIC HEALTH

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PH1	School Nursing	A review of the School Nursing Service will identify the extent to which services are commissioned, based on a robust understanding of need and the extent to which services are meeting the needs of customers and delivering value for money.	233,000	-
COM8	SWYFT - Healthy Settings	Revise and reduce the Healthy Settings contract and identify the extent to which services are commissioned, based on a robust understanding of need and the extent to which, services are meeting the needs of customers and are delivering value for money.	50,000	-
PH2		Switch funding of Public Health Grant to fund services currently funded by base budget	3,194,000	-
PUBLIC HEALTH DIRECTORATE - PHASE 1 SAVINGS			3,477,000	-

CORE SERVICES - FINANCE, ASSETS & INFORMATION SERVICES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
FIN2	Subscriptions	A review of all spend incurred in respect of subscriptions to journals, magazines and organisations with a view to only procuring where there is an identified need / requirement with measurable outputs.	15,000	65,000
FIN3	Insurances	The insurance services currently procured are to be re-tendered in 2014/15 and 2015/16 with a view to reducing the overall contract value.	35,000	50,000
FIN4		A review of the Council's interaction with its customers - supporting the changing relationship between the Council and its Communities delivering an improved customer experience.	410,000	-
ASS1	Facilities Management	All FM services delivered by both the Council and through its Partnership with Barnsley Norse and NPS Barnsley will be reviewed to; identify the clarity of service provision, reduce duplication of functions, ensure the Council is achieving VFM in the FM contracts it lets and restructure the whole FM function to meet the needs of Future Council.	130,000	270,000
ASS2	Stationery	A Council-wide review of all office stationery (excluding printing / paper) is being undertaken with a view to identifying alternative provision.	15,000	15,000
ASS3	Travel	A review of the Council's travel requirements is being undertaken including the booking contract for travel / accommodation, identifying and advising on alternative travel methods, encouraging the most effective booking arrangements and encouraging environmentally friendly travel.	11,000	11,000
ASS4	BSF Review - FM Contract	A review into the scope of the existing service (especially facilities management) with BSF Schools and rationalise the scope, renegotiate contracts or if necessary, re-tender.	200,000	140,000
ASS5	Agency Staff	Proposal around the utilisation and management of the current Agency contract with Matrix to identify savings / efficiencies. This will also incorporate a refresh of the relevant policies / principles relating to the use of agency staff in order to reduce / negate demand.	50,000	50,000
IS 1	BULL / TCL Contract	A review of the existing provision of IT services under the BULL TCL contract is being undertaken to identify areas of savings.	1,000,000	2,000,000
IS 2	Mobile Phones / Landlines	A review of all of the Council's landlines and mobile phone usage in order to cleanse the assets held (lines and devices), identify cheaper contracts and introduce new mobile phone policy.	56,000	44,000
CORE SERVICES - FINANCE, ASSETS & INFO SERVICES - PHASE 1 SAVINGS			1,922,000	2,645,000

CORE SERVICES - HR, PERFORMANCE & COMMUNICATIONS

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
HR 1	Recruitment & Advertising	A review of expenditure and contracts to ensure value for money.	20,000	-
HR 2		A review of business support across the Council with a view to operating on a pooled resource basis.	760,000	-
COM3		Proposal to change the way in which the Council interacts with its customers - supporting the changing relationship between the Council and its communities, delivering an improved customer service by creating a single / joined-up point of access for all services.	-	39,879
PERF 1	Equality Forum Support Services	This contract is due for renewal in 2014/15. It is proposed that a reduction in overall cost of 10% will be secured.	6,000	6,000
COMMS 1	Marketing & Promotional Goods	A review of expenditure in line with the transfer of responsibility for managing this category of spend to Corporate Communications.	20,000	-
CORE SERVICES - HR, PERFORMANCE & COMMS - PHASE 1 SAVINGS			806,000	45,879
GRAND TOTAL - PHASE 1 SAVINGS			9,783,000	5,219,000

PEOPLE

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PO1	Reconfiguration of Early Childhood Provision	The reconfiguration will comprise the following: closure of 10 Children's Centres from the current 20 plus 1 satellite, cessation of full day care offer in localities and the reduction in Early Years central services in accordance with the above changes. Savings would be made from staff reductions and rationalisation of buildings and services. The remaining centres will be reconfigured into a number of family centre hubs, which will coordinate accessible and family focused support services within communities (e.g. parenting programmes; Information, Advice and Guidance (IAG) to reduce child poverty; universal learning, skills and training for families, and targeted early education and care for eligible 2, 3 and 4 year olds on a sessional term time only basis). The Private and Voluntary Independent sector will have the opportunity to take one day care basis provision in certain localities but we would need to continue to support hard to reach families. There is also an opportunity to establish a 'family offer' through further co-location and joint delivery of integrated services in conjunction with COMMUNITIES / PLACE through the family centres / locality hubs.	500,000	2,000,000
PO2	Reconfiguration of existing services to form an Integrated Adolescent Support Service	Moving away from a universal service to a more targeted youth offer to support young people at risk of being homeless, those in the youth justice system, those on the edge of care or leaving care. The reconfiguration will cover existing Youth Services provision (i.e. Targeted Information, Advice and Guidance (IAG)), Youth Justice, Multi-systemic Therapy, Leaving Care and On the Edge of Care services.	350,000	150,000
PO9	Establish a pathway for vulnerable young people at risk of care or homelessness	The proposal is to create a small, discrete team (Intensive Adolescent Support Service) that will focus on teenagers (14 - 17 year olds) where there is a genuine risk of family breakdown/ displacement likely to lead to local authority care / homelessness. The proposed new team would sit as part of the continuum of support available to families in Barnsley.	-350,000	-
PO3	Cease procurement of intermediate care beds	Intermediate Care Beds - Proposal to stop procurement of 30 intermediate care beds from the independent sector which provide short term residential care with re-ablement facilities (usually for up to 6 weeks) to enable people leaving hospital to recover where they are not fit to return home but not critical such that they need to remain in a hospital setting. The beds also provide an opportunity to avoid unnecessary hospital admissions for people again who are not well enough to remain at home but not so critical they need to be in a hospital setting. This is not considered a statutory Local Authority function although it does assist in keeping people out of hospital and reducing long term costs elsewhere across a joint Health and Social Care system.	796,000	-

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PO4	Cease contribution to SWYPFT for intermediate care (largely hospital at home)	Intermediate Care (SWYPFT) - Proposal to stop the contribution to SWYPFT for intermediate care that they deliver within the community including a contribution to their hospital at home service and the funding of occupational therapists to support re-ablement. These provide facilities for supporting people to be discharged from hospital to be supported within community settings, usually at home. As with the beds this is not considered a statutory Local Authority function, although again it does provide benefits across a joint Health and Social Care system.	202,000	-
PO5	Reduce mental health contract with SWYPFT	Mental Health Contract (SWYPFT) - Proposal to reduce the contract with SWYPFT for the provision of Mental Health assessment and care management and associated functions which provide support to individuals with Mental Health needs. The latest benchmark data suggests Barnsley is within the top third nationally in terms of spend per head of population on Mental Health and on this basis SWYPFT are being challenged to deliver the required functions within a reduced contract sum.	500,000	-
PO6	Cease provision of medication checks in peoples homes	Medication Checks - Proposal to cease the provision of homecare visits just undertaking checks to ensure people have taken their medication, which is not a statutory social care requirement. Alternative more cost effective ways of checking individuals are taking their medication will be considered including the use of assistive technology.	200,000	-
PO7	Reduction in residential Care beds	Residential Care - Reduction in residential care beds in line with the target included within the Better Care fund through people being supported in the community and maintaining their independence.	300,000	-
PO8	Safeguarding - investment in quality assurance & policy capacity	Capacity / role required to support the monitoring of the quality of safeguarding practice within Children's Social Care and to strategically develop practice. This would help drive service improvement and to enable the service to measure the quality and impact of the work undertaken on the outcomes and progress of children and young people and their families.	-100,000	-
PEOPLE DIRECTORATE - PHASE 2 SAVINGS			2,398,000	2,150,000

PLACE

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL1	Increase planning fee income target	Maximise planning fee income for statutory and non-statutory work	25,000	25,000
PL2	Increase in fees and charges	Increase in other fees and charges e.g. Town Centre services.	15,000	-
PL3	Employment and Skills reorganisation	Examination of the delivery of the skills agenda to join up with the Jobs and Business Growth Plan.	300,000	-
PL4	Budget realignment	Increase the budget for planning fee income to reflect actual income being received	50,000	50,000
PL5	Adjustment to staff budgets.	Introduction of a casual vacancy factor for non-trading services	57,000	-
PL6	Budget realignment	One year only savings were utilised as part of a budget realignment exercise.	-100,000	-
PL7	Service investment	Further resource in Planning to deliver major projects. This will help to ensure a smooth process for major applications.	-33,000	-
PL8	Service investment	New business and employment team to support Jobs and Business Growth Plan.	-100,000	-
PL9	Service investment	New inward investment team		-70,000
PL10	Service investment	Town Centre events. This will support both the Cultural offer and the Market development.	-100,000	-
PL11	Service investment	Planning policy project funding. This will help to fund one-off revenue costs for which there is no base funding e.g. Examinations in Public	-30,000	-
PL12	Income generation	Price increase for burials and cremations of 6% in each of the next 2 years. Not expected to affect demand. Pricing structure will still be similar to neighbouring authorities.	100,000	100,000
PL13	Income generation	Increase in income in Culture following the development of a commercial approach.	50,000	50,000
PL14	Income generation	Other miscellaneous increases in income e.g. Licensing and Dogs	45,000	15,000
PL15	Service reduction	Reduce the Archives Service by reduced weekend opening and rationalisation of the retrieval service.	40,000	-
PL16	Reduction in the contribution to the HRA	Cease contribution to the HRA for private housing elements of communal land grass cutting on Council House estates. This may impact on the 30 year business plan and rent levels.	400,000	-
PL17	Adjustment to staff budgets	Introduction of a casual vacancy factor for non-trading services	133,000	-
PL18	Housing energy initiatives	Development of an income stream from local energy production.	45,000	-

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL19	Service investment	Marketing the Cultural offer. This will help to deliver the commercial strategy and additional income.	-30,000	-50,000
PL20	Service investment	Cultural events and logistics. This will add to the resource available for events management and support the development of a higher income stream.	-35,000	-35,000
PL21	Income generation	Increase income from the sale of recyclates following a campaign to increase recycling. This will result in reduced disposal costs	80,000	120,000
PL22	Income generation	Engineering - increase in external income / profits following the move to a commercial approach to contracts / contract pricing. There will be pressure to raise external income.	50,000	-
PL23	Income generation	Neighbourhood Services income generation. This will not compromise service delivery	50,000	50,000
PL24	Income generation	Environment - revised strategy for non-core services	75,000	75,000
PL25	Income generation	Pest control - review charges. The services makes a budgeted deficit but some statutory services will need to continue.	25,000	25,000
PL26	Income generation	Create a transfer loading station at Smithies depot	-	140,000
PL27	Income generation	Other - this includes improved contracts, charges for special bin collections	126,000	-
PL28	Back office functions	Review timesheet recording in Neighbourhood Services	30,000	-
PL29	Budget realignment	Additional income from highways to reflect actual receipts	50,000	-
PL30	Adjustment to staff budgets.	Introduction of a casual vacancy factor for non-trading services	90,000	-
PL31	Waste	Collect green waste in the summer months only. There may be some waste to collect in winter and this may have an impact on recycling rates. Savings on disposal costs.	50,000	-
PL32	Neighbourhood Services	More efficient use of plant and materials	50,000	50,000
PL33	HWRC sites opening hours	Reduced opening hours may affect waste volumes collected and a consequential impact on waste disposal	40,000	-
PL34	Street lighting	Fewer night inspections. More reliance on the public to report problems	25,000	-
PL36	Bring site maintenance	Stop maintenance at these non council owned sites	20,000	-

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL37	PTE levy	Further savings	-	250,000
PL38	Contracts	Additional savings found in the contract management review	-	114,000
PL39	Overtime payments	Environmental services - reduce drivers overtime payments, remove monthly and weekly scheduled overtime payments for mechanical sweeping.	100,000	-
PL40	Waste	Partially reinstate costs of collection. This will help to ensure that the problems that were encountered earlier in the year do not recur	-450,000	-
PL41	Car parking income	This represents an adjustment to the income stream to reflect actual levels of income, pending the development of the car park strategy.	-100,000	-
PLACE DIRECTORATE - PHASE 2 SAVINGS			1,143,000	909,000

COMMUNITIES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
COM1	Review of Welfare Rights Provision.	Reduction in Council welfare rights team with more activity being delivered through the voluntary and community sector. This will include a review of the current funding agreement with CAB.	150,000	-
COM2	Review contract with SWYPFT for Equipment and Adaptations provision	Potential to reduce contract price with SWYPFT for provision of equipment and adaptations. This may result in the reduction of up to 3 posts managed by SWYPFT but employed by the Council. SWYPFT would ultimately determine where any reductions came from. There is potential for this to have an impact across the wider Health and Social Care system however this can't be quantified at this stage. The proposal has been reported into the Better Care Fund planning process.	100,000	-
COM3	Libraries - Cease mobile library provision / closure of Monk Bretton	Cease provision of mobile library service and closure of Monk Bretton library. This proposal will require public consultation.	100,000	-
COM4	Independent Living at Home - Outsourcing of Response Function	Potential outsourcing of response function which delivers support to people in their own homes following an alert being triggered in the service from an individual in crisis. It is felt this function could be delivered by an independent sector homecare provider at a significantly lower unit cost and then allow the remaining element of the Independent Living at Home Service to concentrate on its core business which is more focussed on monitoring. This would have no impact in terms of service delivery to vulnerable adults. There are potential TUPE issues which are currently being considered.	200,000	-
COM5	Independent Living at Home - Trading Surplus from Commercial Activity	Trading surplus from commercial activity following transition to Local Authority Trading Company. This is largely based on the TELPAL product which is in partnership with Bosch and which will go to the market in November 2014. The income projections are based on selling approximately 3000 units by 2016/17. Additional income in 2015/16 will be used to deliver an existing KLOE. In addition to the TELPAL offer the service will also be exploring opportunities for additional business from other local authorities and businesses in relation to providing monitoring functions. It is difficult to predict the success of the products until the company starts trading which may deliver more or less. This will be monitored closely.	-	200,000

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
COM6	Learning Disability - Cessation of the Community Support Function	Cessation of the Community Support function which provides support to individuals in the community on such things as tenancy and money management related matters as well as setting up group activities for people in the community. Activity through this service is currently low and it is felt that the groups supported could be accommodated in a different delivery model elsewhere within the Communities Directorate in a more cost effective way.	100,000	-
COM7	Safer, Stronger and Healthier Communities - Business Unit Restructure	Safer Stronger and Healthier Communities - Business unit restructure. The structure for this business unit is totally new as the areas of Healthy Communities, Community safety, and Area Governance are brought together. In bringing these together it creates a more efficient and effective structure, aligning functions, removing duplication and improving collaborative working. The only area of service change is that the Safer Communities arm of the structure will not be addressing issues relating to neighbourhood disputes and will consider these a civil matter.	500,000	-
COM8	Contract Review - Housing Floating Support	Contract review in relation to Housing Floating Support which provides tenancy related support to vulnerable adults. This involves bringing together various contracts for floating support into a single contract whilst seeking to maintain the current outcomes being delivered.	200,000	-
COM9	Community Safety - Additional Income	Community Safety - Additional Income. The 'Safer Communities' part of the new service will be seeking to generate additional income from undertaking additional enforcement activity.	-	50,000
COM10	Parks - Additional Income	Parks - Consideration of additional income opportunities that could be generated from across the Borough's parks. This is aimed at delivering activities that would encourage community usage whilst appropriately charging for any commercial use. This proposal will also consider sponsorship opportunities.	-	25,000
COM11	Review of Health Improvement and Substance Misuse Services	Review of Health improvement and Substance misuse services. The Business Unit takes on responsibilities for the commissioning of Drug & Alcohol Services, Smoking Cessation, Weight Management and delivery of the Infant Feeding service. All of the contracts will be reviewed with the aim of developing a more outcome focussed and community centred models. The Infant Feeding Service will also be re-modelled as part of the above proposals. These are in addition to the existing contract review reductions of £1.7m for Be Well Barnsley and Substance Misuse.	-	375,000
COMMUNITIES DIRECTORATE - PHASE 2 SAVINGS			1,350,000	650,000

PUBLIC HEALTH

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PH 1	Public Health Restructure / Commissioning budgets	Potential reduction of 7.5 FTE posts together with the cessation of one off projects	175,000	-
PH2	Contract Management Savings	Additional contract management savings over and above those highlighted in Phase 1 on the Sexual Health Contract	39,000	-
PH3	Cessation of the Healthy Setting Contract	The Healthy Setting Contract is due to cease in March 2015. A £50k saving has already been agreed as part of Phase 1 proposals. It is now proposed to cease this contract. Notice has been given to the contractor.	215,000	-
PUBLIC HEALTH DIRECTORATE - PHASE 2 SAVINGS			429,000	-

CORE SERVICES - FINANCE, ASSETS & INFORMATION SERVICES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
FIN1	Finance Restructure	The new Business Unit will provide sector leading customer focused function delivering high quality financial services which are efficient and innovative providing solutions and value for our customers. The above results in a reduction of up to 60 FTE posts (25%) inclusive of a 65% reduction in management positions. It should be noted however that some of these posts have already been approved for reduction under the Phase 1 CSO proposals.	1,326,000	-
FIN2	Additional Income Generation	The creation of a new focused commercial unit within the service to pro-actively market and sell specific finance packages and bundles with the aim to make the service the go-to provider of financial services whilst building upon existing and new commercial partnerships.	100,000	100,000
FIN3	IT Investment	Success of the Business Unit is highly predicated on the investment and successful implementation of a number of enabling technologies including Customer Services technologies, a payroll portal to enhance external experience of the service, enhancement to Adults Social Care payments system and implementation of Business Planning and Intelligence software.	-323,000	-
FIN4	Grant fall out	Fallout off an element of the Benefits Administration Grant	-185,000	-
CORE SERVICES - FINANCE, ASSETS & INFO SERVICES - PHASE 2 SAVINGS			918,000	100,000

CORE SERVICES - HR, PERFORMANCE & COMMUNICATIONS

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
HR 1	Restructure of the Human Resources, Performance & Communications Business Unit		494,000	-
CORE SERVICES - HR, PERFORMANCE & COMMS - PHASE 2 SAVINGS			494,000	-

CORE SERVICES - LEGAL & GOVERNANCE SERVICES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
LG1	Restructure of the Legal Unit	Reduction in 1.5 FTE posts within Legal Services as well as removal of market supplements	87,000	-
LG2	Additional income generation	10% increase in fees on certain property transactions chargeable to third parties and undertaking additional chargeable work for the Joint Authorities (reducing their outsourcing to the private sector)	37,000	-
LG3	Reduction in legal publications	An extensive review of legal publications undertaking a joint procurement exercise with Doncaster and Rotherham Councils	10,000	-
LG4	Restructure of the Governance Unit	Rationalisation of admin duties in relation to school appeals panels to achieve a reduction of 1 FTE	46,000	-
LG5	Reduction in printing costs on the deployment of Mobile Devices	Reduction in printing costs as a result of the use of mobile devices by Members to view documents in meetings	30,000	-
CORE SERVICES - GOVERNANCE & LEGAL SERVICES - PHASE 2 SAVINGS			210,000	-
GRAND TOTAL - PHASE 2 SAVINGS			6,942,000	3,809,000

PLACE

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
PL1	PTE Savings 2016/17	Anticipated additional reduction in PTE levy in 16/17 (over and above the 2015/16 indicative 10% savings)	-	150,000
PL2	Reduction in proposed service investment	The phase 2 Future Council savings proposals for PLACE included approximately £500k of service investment as well as approximately £400k of budget realignment (mainly in the Waste Service). The proposal is to revisit the list of investments to see if the desired objectives can be delivered in a different way (20% reduction).	-	100,000
PL3	Use of additional HRA funding	The proposal is to use HRA resources to fund strategic housing responsibilities retained by the Council (over and above the current costs borne by the HRA). This and other options will be further explored as part of the strategic review of housing / Berneslai Homes scheduled to commence shortly.	-	200,000
PLACE DIRECTORATE - PHASE 3 SAVINGS			0	450,000

COMMUNITIES

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
COM1	Further reconfiguration of Welfare Rights Service	Removal of remaining Welfare Rights Team with all activity being undertaken by voluntary and community sector.	-	200,000
COM2	Ward Budgets	Phased removal of devolved ward budgets (50% in 15/16 with a further 50% in 16/17). Ward Alliance Fund budgets to remain at £10k per ward.	210,000	210,000
COMMUNITIES DIRECTORATE - PHASE 3 SAVINGS			210,000	410,000

CORE SERVICES - HR, PERFORMANCE & COMMUNICATIONS

Ref.	Proposal Theme	Brief Description of Proposal	2015/16 Saving £	2016/17 Saving £
CORE 1	HR Change Management Resource	Early thinking around the HR business plan included 3 posts to support change management across the organisation. It is now considered that this can be supported within existing business unit arrangements.	130,000	0
CORE SERVICES - HR, PERFORMANCE & COMMS - PHASE 3 SAVINGS			130,000	0

GRAND TOTAL - PHASE 3 SAVINGS			340,000	860,000
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2015/16 – 2016/17 SERVICE & FINANCIAL PLANNING**INDICATIVE CAPITAL PROGRAMME 2015/16**

1. **Purpose of Report**
 - 1.1 To identify the Council's capital investment needs and resource availability for 2015/16 and to outline a methodology for approving next years capital programme.
2. **Overall Position**
 - 2.1 Resources available to invest in the Council's infrastructure have been severely restricted by the Comprehensive Spending Review and subsequent local government finance settlements.
 - 2.2 Specific resources available for investment in 2015/16 total £11.4M. Proposals detailing the schemes in respect of this funding can be found at Appendix 1.
3. **Specific Grants**
 - 3.1 Of the specific grants, £1.5M relates to investment and maintenance in the schools' stock, early years settings and children's' centres (maintenance allowance).
 - 3.2 Grant funding totalling £2.9M relates to the Basic Need Grant which has been allocated to the Authority's school capital programme. The basic need allocation supports the capital requirement for providing new pupil places by expanding existing schools within the Borough.
 - 3.3 In addition to the above, individual schools will contribute £0.1M towards the total cost of the programme.
 - 3.4 Proposed school related schemes have therefore been prioritised to reflect the specific funding available. The grant allocation is indicative and the approvals will be limited to the actual amount awarded and therefore schemes may need to be reviewed once final allocations have been received.
 - 3.5 The Authority has a grant allocation totalling £2.0M for 2015/16 with respect to The Better Care Fund. This allocation is made up of the Social Care Capital Grant (£0.690M) and The Disabled Facilities Grant (£1.326M).
 - 3.6 A further £4.9M (indicative) of the specific grants relate to the Local Transport Programme (Highways Maintenance Block Allocation £3.796M + Integrated Transport Block £1.100M) and is available to invest in the Borough's road maintenance needs.

3.7 The Authority will also receive a share of £3.3M Sustainable Transport Exemplar Programme (STEP) funding, but this element will be shared across the four main authorities / bodies within the Combined Authority. At this time, the amount due to the Authority cannot be quantified and is therefore omitted from the resources available with regards to this report. A separate Cabinet Report will follow in due course.

4. Other Available Funding

4.1 Over and above the specific grants outlined above, the Council has set aside a provision for further capital investment in 2015/16 funded via prudential borrowing (with the revenue budgetary provision for debt charges included within the Medium Term Financial Forecast).

4.2 In previous years, separate 'bids' for investment were submitted by directorates for consideration against the non ringfenced funding available. Following a recent report approved by Cabinet (Cab Ref. 3.12.2014/6.2) regarding the Authority's reserves strategy, no further bids will be considered as the funding available will be utilised specifically for the Town Centre Development and Jobs and Growth Plan schemes respectively.

5. Proposal

5.1 It is recommended that the list of schemes in Appendix 1 and summarised in the table below, funded from specific capital grants, are approved for inclusion in the 2015/16 capital programme. However, it needs to be noted that the allocations are currently indicative and the approvals will be capped in line with actual allocations.

5.2 The indicative capital programme proposals for 2015/16 are as follows:

	<u>£M</u>	<u>Notes</u>
<u>Specific Funding</u>		
School Improvement & Maintenance Schemes (indicative)	4.427	<i>Appendix 1</i>
Other	0.097	<i>Appendix 1</i>
Local Transport Programme / Borough Road Maintenance (indicative)	4.896	<i>Appendix 1</i>
Better Care Funding	2.016	<i>Appendix 1</i>
	<u>11.436</u>	

Appendix 1 - Proposed New Starts

<u>Description</u>	TOTAL CAPITAL COSTS				Total £000's
	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	
<u>PLACE DIRECTORATE</u>					
PL1 Local Transport Plan Maintenance Programme / Integrated Transport Programme 2015/16	4.896				4.896
Less Specific Grants	-4.896				-4.896
	0	0	0	0	0
TOTAL PLACE DIRECTORATE NEW STARTS	4.896	0	0	0	4.896
Less Specific Funding	-4.896	0	0	0	-4.896
Less Other Funding	0	0	0	0	0
TOTAL PLACE DIRECTORATE	0	0	0	0	0
<u>PEOPLE DIRECTORATE</u>					
PE1 Health & Safety Works	0.500				0.500
Less Specific Grant	-0.445				-0.445
Less Other Funding	-0.055				-0.055
	0	0	0	0	0
PE2 Electrical Rewiring	0.200				0.200
Less Specific Grant	-0.193				-0.193
Less Other Funding	-0.007				-0.007
	0	0	0	0	0
PE3 Heating Works	0.235				0.235
Less Specific Grant	-0.229				-0.229
Less Other Funding	-0.006				-0.006
	0	0	0	0	0
PE4 Roofing / Structures Replacements	0.705				0.705
Less Specific Grant	-0.694				-0.694
Less Other Funding	-0.011				-0.011
	0	0	0	0	0
PE5 External Works	0.168				0.168
Less Specific Grant	-0.160				-0.160
Less Other Funding	-0.008				-0.008
	0	0	0	0	0
PE6 Internal Dilapidation	0.076				0.076
Less Specific Grant	-0.066				-0.066
Less Other Funding	-0.010				-0.010
	0	0	0	0	0
PE7 School Access	0.060				0.060
Less Specific Grant	-0.060				-0.060
Less Other Funding	0				0
	0	0	0	0	0
PE8 Additional Pupil Places	2.580				2.580
Less Specific Grant	-2.580				-2.580
Less Other Funding	0				0
	0	0	0	0	0
TOTAL PEOPLE DIRECTORATE NEW STARTS	4.524	0	0	0	4.524
Less Specific Funding	-4.427	0	0	0	-4.427
Less Other Funding	-0.097	0	0	0	-0.097
TOTAL PEOPLE DIRECTORATE	0	0	0	0	0
<u>COMMUNITIES DIRECTORATE</u>					
CM1 Better Care Fund Programme	0.690				0.690
Less Specific Grant	-0.690				-0.690
Less Other Funding	0				0
	0	0	0	0	0
CM2 Disabled Facilities Grant Programme	1.326				1.326
Less Specific Grant	-1.326				-1.326
Less Other Funding	0				0
	0	0	0	0	0
TOTAL COMMUNITIES DIRECTORATE NEW STARTS	2.016	0	0	0	2.016
Less Specific Funding	-2.016	0	0	0	-2.016
Less Other Funding	0	0	0	0	0
TOTAL COMMUNITIES DIRECTORATE	0	0	0	0	0
<u>OVERALL CAPITAL PROPOSALS</u>					
OVERALL CAPITAL PROPOSALS	11.436	0	0	0	11.436
Less Specific Funding	-11.339	0	0	0	-11.339
Less Other Funding	-0.097	0	0	0	-0.097
TOTAL TO BE FUNDED	0	0	0	0	0

2015/16-2016/17 SERVICE AND FINANCIAL PLANNING**FEES AND CHARGES 2015/16****1. Purpose of The Report**

- 1.1 This report brings together the Authority's proposed fees and charges for 2015/16, which are an integral part of Business Unit plans being considered by Cabinet for recommendation to Council for approval on the 26th February 2015. These are summarised in Appendix 1 to this report.

2. Recommendation**2.1 It is recommended that:**

- **The fees and charges set out in Appendix 1 are recommended to Council for approval from 1st April 2015 or later in 2015/16 as applicable;**
- **That additional reports are submitted throughout the course of the year, as and when further amendments to existing fees & charges have been finalised as part of the development of Business Unit plans.**

3. Introduction & Background***Work Undertaken on Fees & Charges***

- 3.1 The implementation of Future Council means that the delivery of our key services will be based on a new Business Unit model supported by a strong and lean core. The 2015/16 financial plans for the new Business Units have been developed around a reduced resource envelope and therefore consideration of setting appropriate fees and charges has been an important consideration.
- 3.2 In addition, the Council has developed a cross cutting review of all existing and potential fees and charges to ensure both consistency of approach within services and also to identify potential new income streams.
- 3.3 All fees and charges for 2015/16 have been proposed in light of the Council's formally agreed Fees and Charges Policy. This provides a corporate framework within which all decisions on implementation and / or changes in the levels of fees and charges are considered and approved.
- 3.4 It should be noted that proposals in relation to some existing fees and charges have not yet been finalised as they form part of a wider consideration of Business Unit plans. These will be submitted to

Cabinet in due course when all relevant issues have been worked through.

Fees & Charges Policy

- 3.5 A significant element of the Authority's activity is underpinned by income generated through a variety of fees and charges made in relation to such activities.
- 3.6 Whilst being an important element of the overall financing of the Council's services and activities, fees and charges can also have an important role in other areas such as:
- Demonstrating the value of a service;
 - Discouraging abuse of a service;
 - Strengthening service and corporate objectives; and
 - Promoting and encouraging access to services.
- 3.7 Therefore, as well as ensuring that fees and charges are in line with Council objectives, it is also sound practice to ensure that there is good evidence on the likely impact of charges on patterns of service use by different groups of users. The objectives of any charging policy should also be clearly communicated to the public who should have the opportunity to hold the Council to account.
- 3.8 The overall principle aim is to ensure that the Council's fees and charges are set within a framework of value for money management, whereby financial, performance, access and equality issues are considered fully and appropriately, and decisions taken represent a transparent and balanced approach.
- 3.9 The legal basis for charging has now been made much clearer following the implementation of specific provisions contained in the Local Government Act 2003.
- 3.10 In addition to existing statutory provisions which expressly authorise charging, Section 93 of the 2003 Act allows a local authority to charge for any services which it has discretion to provide. Charges cannot be made for any services for which there is a duty to provide or where legislation expressly prohibits the charging for discretionary services. In exercising its charging powers, a local authority is under a duty to ensure that taking one financial year with another, the income from any charge for a service does not exceed the cost of providing the relevant service.
- 3.11 This means that over a realistic period of time, any surpluses or under recovery of income should be addressed through a review of the charging policy. However, the reinvestment of any income generated in excess of the cost of providing the service would not represent a

surplus. The underlying principle behind the legislation is that one service should not be cross subsidising another as each service must be viewed as distinct for charging purposes. Statutory Guidance has been issued by the Secretary of State which needs to be taken into account in considering the exercise of the charging powers and which addresses the above principles in greater detail.

3.12 The key features to consider in the framework include:

- Fees and charges will be structured to support the Authority's Corporate Plan and encourage public engagement in policy development;
- The income generated from fees and charges will be used to support the work of the Authority;
- Fees and charges will normally be calculated on a marginal or full cost recovery basis, depending on the state of the market and any other relevant factors;
- All concessions will be specified;
- Any Fees and Charges agreed to generate income greater than costs incurred should be clearly articulated as part of the decision, having regard to the principles in the 2003 Act and the guidance issued by the Secretary of State;
- Market research, comparative data, management knowledge and any other relevant information will be used where appropriate to ensure that charges do not adversely affect the take up of services;
- Fees and charges will not be used in such a way that would restrict access to information or services;
- The impact on income from fees and charges will be taken into consideration when a decision is taken to change any services provided by the Authority;
- The cost of collection will be considered to ensure that fees and charges are economical to collect; and
- The income generated from fees and charges will be monitored on a monthly basis as part of the overall budget monitoring process.

3.13 Through consideration of these factors and assessment of their relative importance for individual services, it is envisaged that the overall principal will be achieved.

4. Summary

- 4.1 In accordance with the overall review of all fees and charges and the savings proposals included at Section 6, it be agreed that the full schedule of fees and charges as set out in Appendix 1 are implemented from the 1st April 2015 or later in 2015/16 as applicable.

PEOPLE

APPENDIX 1A

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15 (d)	2014/15 (units if applicable) (e)	Budget 2014/15 f = d x e £000s	Basis and proposed charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Proposed Budget 2015/16 f = d x e £000s
	Education & Early Start Prevention					
Music Service	2014-15 academic year Instrument Hire @£15 Contin Lessons @£30.00 Group Lessons @£45 Individual Lessons @£90 KS1 1 term projects@£360 KS2 full year projects @£700		350	2015-16 academic year Instrument Hire @£15 Contin Lessons @£30.00 Group Lessons @£45 Individual Lessons @£90 KS1 1 term projects@£360 KS2 full year projects @£700 NO CHANGE	Dependent on take up and expression of interest by schools. Information still being gathered	350
Early Years						
Day Care charges	Daily Rate (ranges on avg (£30.00 - £36.00))		1,040	Daily Rate (ranges on avg (£30.00 - £36.00)) NO CHANGE		1,040
School Workforce Modernisation						
Tuition Fees - Governor Development	£60 per governor x number of governors (buy back) £50 per Governor (outside of buy back) Course fees are based on how much the venue and the consultant cost information provided by advisor		82	£65 per governor x number of governors (buy back) £50 per Governor (outside of buy back) NQT support / training no longer provided under Future Council		15
School Organisation & Governance						
Governor Clerking for schools	Per annum charges: Full service £1407 Primary & £1713 Secondary. £1236 & £1542 Partial		115	Full service primary £1,435 Additional committee service £1,031 Full secondary service £1,747 Partial secondary service Penistone foundation	60 2 5 1 1	99

PEOPLE

APPENDIX 1A

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15 (d)	2014/15 (units if applicable) (e)	Budget 2014/15 f = d x e £000s	Basis and proposed charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Proposed Budget 2015/16 f = d x e £000s
Admission services (Academy)	Per Academy: Admissions:£9 pp on roll Appeals: £42 pp on roll + £354 per 1/2 day hearing		2	Admissions £9.20 Appeals: £42 pp on roll + £354 per 1/2 day hearing	dependent on buy back from converting academies	30
Educational Visits & Journeys (Academies, VA and Trust Schools)	Per Acad/VA/trust school: £300 flat fee + £1 pp on roll		3	Per Acad/VA/trust school: £299 flat fee + £1 pp on roll	dependent on buy back from converting academies	3
Commissioning & Procurement Contract / procurement services: Schools and academies	Small Pri £495 pa Med Pri £995 pa Sec+Spe £1,995 pa		4	Small Pri £495 pa Med Pri £995 pa Sec+Spe £1,995 pa		30
Education Psychology Schools: Additional provision	Various levels of service: EPS2 3 days per year £1,650, EPS3 6 days per year £3,300, EPS4 19 days per yr £10,000, EPS5 36 days per year £19,000.		200	Various levels of service; charged at rates between £510 & £550 per day for agreed full year contracts , or £650 per day for ad hoc service provision	670 days	350

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PEOPLE

APPENDIX 1A

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15 (d)	2014/15 (units if applicable) (e)	Budget 2014/15 f = d x e £000s	Basis and proposed charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Proposed Budget 2015/16 f = d x e £000s
Adult Assessment & Care Management						
Means Tested Charges - Linked to Fairer Charging Policy Individuals are financially assessed in terms of what they can afford to contribute towards their personal budget / care package and are then charged the full cost or whatever they are assessed as being able to pay up to a maximum sum.	Ongoing KLOE (AC/VA/5) agreed maximum an individual would pay towards care would go up from £90 to £150 in increments of £15. The 2014/15 limit is currently £120 per week	NA	3,249	Ongoing KLOE (AC/VA/5) agreed maximum an individual would pay towards care would go up from £90 to £150 in increments of £15. The 2014/15 limit is currently £120 per week which will increase to £135 per week in 2015/16. Given the number of clients affected the full income effect of £100k was adjusted for in 2013/14 so no additional budgeted income for 2015/16.	NA	3,249
Respite Care in Registered Care Home and Adult Placements Adult Placement - High Rate DLA Entitlement - Middle Rate DLA Entitlement - Low Rate DLA Entitlement	£60.00 per 7 nights £40.55 per 7 nights £16.05 per 7 nights		45	£60.00 per 7 nights £40.55 per 7 nights £16.05 per 7 nights		45

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PEOPLE

APPENDIX 1A

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15 (d)	2014/15 (units if applicable) (e)	Budget 2014/15 f = d x e £000s	Basis and proposed charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Proposed Budget 2015/16 f = d x e £000s
Residential Care Residential Care						
Nursing Care	Charges based on national guidance - CRAG	Council pays providers net of assessed client contribution - provider recovers contribution from individual - No budget		Charges based on national guidance - CRAG	Council pays providers net of assessed client contribution - provider recovers contribution from individual - No budget	
Children Assessment & Care Management						
Education Welfare Schools: Additional provision	S175 safeguarding training-£300 prim & £400 sec. EWO Buy Back £25 per Hour for maintained schools / academies plus vat where applicable		5 248	S175 safeguarding training-£400 prim & £500 sec. EWO Buy Back £26 per Hour for maintained schools / academies plus vat where applicable		6 291
Safeguarding Multi-agency child protection and safeguarding training - academies	£30.00 per licence for e-learning No Change £75.00 per person for non attendance at training courses and not cancelling within the agreement of the Cancellation Policy No Change		5	£30.00 per licence for e-learning No Change £75.00 per person for non attendance at training courses and not cancelling within the agreement of the Cancellation Policy No Change		5
Newsome Avenue Respite Care Daycare / Overnight stays for Children with Disabilities from other Authorities	Respite care £450 per night, £20 per hr day care.		12	Respite care £450 per night, £20 per hr day care.	25 nights	12

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Fees and Charges To Be Agreed Via This Report

5,360

5,525

PLACE

APPENDIX 1B

DIRECTORATE / SERVICE - TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Economic Regeneration						
CLIS / Adult Learning						
Tuition / Course Fees	£2.90 per hour . £1.45 for clients on means tested benefits excluding JSA & ESA (WRAG)		176	£2 90 per hour . £1.45 for clients on means tested benefits excluding JSA & ESA (WRAG) NO CHANGE		176
Building Control						
Building Control Fees	Fees recalculated to ensure costs of running the service are recovered	Various	392	Fees recalculated to ensure costs of running the service are recovered	Various	392
Searches	Searches	At cost	1	Searches	At cost	1
Development Management						
Planning Application Fees (Statutory)	Statutory Fees set by Government	Variable	744	Statutory Fees set by Government	Variable	794
Non Statutory Fees: Householder Enquiry Forms Minor Pre-application Advice Listed Building & Conservation Area Advice Sec 106 Legal Agreement Enquiries Planning Policy Evidence Based & Land Allocation Discussions	Non Statutory Fees approved and to be implemented from 1st January 2015 (Delegated approval received in November 2014)	Variable Variable Variable Variable Variable	- - - - -	Non Statutory Fees approved and to be implemented from 1st January 2015 (Delegated approval received in November 2014)	Variable Variable Variable Variable Variable	11 10 2 1 1
Markets						
	No changes proposed other than the ones shown below		629	No changes proposed other than the ones shown below		629
Barnsley Open Market						
Stall A	£13.15 per day			No change recommended.		
Stall B	Stalls removed			No change recommended.		
Stall C	Stalls removed			No change recommended.		
Stall D stall 81 only - small stall	£11.95 per day			No change recommended.		
Stall E stalls 58 and 65	£11.25 per day			No change recommended.		
Stall F stalls 41 and 45 - concrete pillars through stalls	£11.20 per day			No change recommended.		
Stall G pitch 5 only	£5.00 per day			No change recommended.		
Stall H stalls 72 and 73 and pitches 1-4	£10.30/£2.50 per day			No change recommended.		
Stall I (Weds / Fri / Sat stalls 57,58,66,70,74,76,86,85,88,92,76,77,93 and 89) (Note 57 and 66 were £10.65 only on Tuesday now is £11.00)	£5.75 per day			No change recommended.		
Stall J (Weds / Fri / Sat stalls 43,46,47,50,51,54,55,59,60,61)	£8.20 per day			No change recommended.		
Stall K (Weds / Fri / Sat - stalls 35,38,39,42,62,63,64) Tuesday stalls 58,69,74,75,86 and 89 £21.60 and stall 70 £19.80)	£11.40 per day			No change recommended.		
Triangle pitch	£11.25/£10.30 per day £15 per day			No change recommended. No change recommended.		

<u>Barnsley Central Sunday Market</u> All 8ft stalls Pitches 1-4 Pitch 5 Shutter pitches	£10.00 per day £5.00 per day £5.00 per day £10.00 per day			No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Barnsley Semi-Open Market - all days</u> A+ A B+ B C - 8' x 4' stand D - stalls 82,86,87,89 E - stalls 84 and 88 Additional space charged per square foot in open and semi open market	£15.05 per day £13.05 per day £14.50 per day £11.60 per day £9.00 per day £6.25 per day £6.25 per day £0.50 per square foot - to support effective enforcement of spreading into areas that have not been paid for.			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Extra stalls</u> At all markets traders paying for at least one stall at full rent can take additional stalls at 25% of the going rate on a casual basis subject to such stalls not being used at the full rate by other traders	No change recommended.			No change recommended.		
<u>Semi-open pitches per day</u> P1 P2 P3 P4 P5 P7 P8 P9 P10 P11 (was P12) P12 (was P17) P13 (was P18)	£12.20 per day £14.10 per day £10.35 per day £20.80 per day £21.30 per day £22.45 per day £6.00 per day £4.40 per day £14.25 per day £9.05 per day £8.30 per day £8.30 per day			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
<u>Market Hall Trading Tables and Pitches</u> T1 - T4 Pitch 5 (Hiltons) Ground floor pitches 1-4	£8.25 per day Pitch has been removed £5.00 per day			No change recommended. No change recommended. No change recommended.		
<u>Storage boxes at Barnsley Market</u> Standard per week Large per week	£10.00 per week. £12.50 per week			No change recommended. No change recommended.		
<u>Charges for electricity</u> Where metered standard and unit charges are automatically reviewed in accordance with YEB non domestic charges. Semi-open market stalls :- standard charge of £1.50 for the first 4 lights now incorporated into the stall charge. A charge of 10p per light to be charged over the first 4 used. Other charges not listed.	Semi-open market every extra light 10p per day. Any fridge or major electrical appliance 30p per day. No change to other charges recommended.			No change recommended. No change to other charges recommended.		

<u>Other town centre fees and charges</u>					
<u>Gazebo</u> Gazebo hire - charities Gazebo hire - businesses	£15.00 per day £30.00 per day.				No change recommended. No change recommended.
<u>Poster sites - metropolitan centre</u> All sites	£25.00 per week				No change recommended.
<u>Stage hire</u> Including transport	£495 per day.				No change recommended.
<u>District Markets</u>					
<u>Wombwell</u> Stall 10 x 8	£13.22 per day				No change recommended.
<u>Hoyland</u> A 11' stall B 11' stall C 11' stall	£14.03 per day £13.45 per day £12.88 per day				No change recommended. No change recommended. No change recommended.
<u>Goldthorpe</u> A 9' stall B 9' stall C 9' stall	£9.54 per day £8.39 per day £7.24 per day				No change recommended. No change recommended. No change recommended.
<u>Penistone</u> 2 metre stall 3 metre stall	£10.00 per day £15.00 per day				No change recommended. No change recommended.
<u>Trader car parking</u> Standard trader bay	£2.50 per day				No change recommended.
<u>Town centre space management - pricing structure</u>					
<u>Cheapside</u> Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate	£150 £100 £200 £700				No change recommended. No change recommended. No change recommended. No change recommended.

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Queen Street Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate	£100 £75 £150 £500			No change recommended. No change recommended. No change recommended. No change recommended.		
Peel Square Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate	£150 £100 £200 £700			No change recommended. No change recommended. No change recommended. No change recommended.		
Mayday Green Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate Stall 1 & 2 May Day Green – Adjacent to Car Phone Warehouse Stall 3 & 4 – May Day Green – Adjacent to Metropolitan Centre	£100 £75 £150 £500 £20.00 per bay per day £20.00 per bay per day			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.		
Albert Street, East Street and Market Street Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate	£50 £30 £100 £250			No change recommended. No change recommended. No change recommended. No change recommended.		
The Arcade Daily rate Mon, Tue, Wed & Fri. Daily on Thursday or Sunday Daily on Saturday Weekly rate	£50 £10 £75 £200			No change recommended. No change recommended. No change recommended. No change recommended.		
Culture, Housing & Regulation Services						
Dog Warden Fees Dog Release Fee Dog Surrender Fee	£25 per Dog Not Applicable	Variable Variable	1 -	£50 per Dog £100 per Dog	Variable Variable	6 2
Pollution Control						
Misc Fees & Charges	No change recommended- various charges.	variable - anticipated drop in volumes expected	2	No change recommended- various charges.	variable - anticipated drop in volumes expected	2
PPC Permits	Statutory Fee - Individual charge to each company based on an Annual Risk Assessment	variable - anticipated drop in volumes expected	44	Statutory Fee - Individual charge to each company based on an Annual Risk Assessment	variable - anticipated drop in volumes expected	44
LSO Contracts	Fixed Annual Contracts - Varying terms	variable - anticipated drop in volumes expected	10	Fixed Annual Contracts - Varying terms	variable - anticipated drop in volumes expected	10

Entertainment Licenses Licence Fees - Premises, Alcohol & Gambling	Statutory fees set by Government, except sex establishments. New charges for sex establishments:- new application - £234, renewal application £112, variation £234, transfer £34.	Variable	184	Statutory fees set by Government, except sex establishments. New charges for sex establishments:- new application - £234, renewal application £112, variation £234, transfer £34.	Variable	184
Hackney Carriage Licenses Private Hire & Hackney Vehicle, Driver & Operator Licensing	Can only recover fees to recover total cost of service - New Fees for 2014/15 Approved by the Taxi Licensing Board in October 2014.	Variable	171	Can only recover fees to recover total cost of service	Variable	171
Trading Standards Stamping Fees and Poison Licences	No change recommended.	Variable	1	No change recommended.	Variable	1
Animal Health - Licence Fees Home Dog Boarders Performing Animals Dangerous Wild Animals Dog Day Care (Low Volume) Dog Day Care (High Volume) Dog Breeders Pet Shops Boarding Kennels (Dogs / Cats) Greyhound Racing Track Riding Schools Zoo	£47 per Licence £97 per Licence Not Applicable £47 per Licence £149 per Licence £127 per Licence £149 per Licence £149 per Licence £153 per Licence £97 per Licence (plus rechargeable vet fees) Not Applicable	Variable Variable Not Applicable Variable Variable Variable Variable Variable Variable Variable Variable Not Applicable	} } } } } } } } } } } }	£104 per Licence £104 per Licence £104 per Licence (plus rechargeable vets fees) £104 per Licence £135 per Licence £135 per Licence £127 per Licence £150 per Licence £135 per Licence £135 per Licence (plus rechargeable vets fees) £197 per Licence (plus rechargeable vets fees)	Variable Variable Variable Variable Variable Variable Variable Variable Variable Variable Variable Variable	} } } } } } } } } } } }
Food Health & Safety Tuition Fees	No change recommended.	Variable	8	No change recommended.	Variable	8
Museums and Heritage Centres	At cost - this includes charges for car parking , room hire etc. No changes proposed other than at Worsbrough Mill car park. Replace the existing flat rate of £3 per day with new scale of charges - £1 for 1 hour, £2 for 2 hours, £3 for the day. Gallery Hire £103	Not applicable	324	At cost - this includes charges for car parking , room hire etc. Changes include: Cooper Gallery Gallery Hire £500 (2 hours) Sadler £100 (1 hour)	Variable	374

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Cannon Hall
 Ballroom Hire for ceremony £431 - £600
 Library Hire for ceremony £384 - £431
 Ballroom Hire for private functions £666
 Gallery Hire for functions £103 (2 hours)
 Drink Functions (walled garden/Spencer wing)
 £67 per hr

Car Parking
 Cars and minibuses £3 (incl VAT)
 Cars and minibuses £3 (incl VAT)
 Coaches £5 (incl VAT)

Season Ticket £50 (incl VAT)

Elsecar
 Building 21 Hire £769 -£820
 Hard Based Space Outside £359

Worsbro Mill
 Season Ticket £50 (incl VAT)

Schools Visits
 Victorian Kitchen visit £7.00 per child (full day)
 Other Visits £5.00 per child (full day)
 Half day £4.00 per child

Cannon Hall
 Ballroom Hire for ceremony £500 - £930
 Library Hire for ceremony £400 - £700
 Ballroom Hire for private functions £1000
 Gallery Hire for functions £500 (2 hours)
 Drink Functions (walled garden/Spencer wing) £100 per hr

Car Parking
 £3 up to 4 hours (incl VAT)
 £5 all day (incl VAT)

Season Ticket £100 (incl VAT)

Elsecar
 Building 21 Hire £500 -£1250
 Hard based space outside £416.66

Visitor Centre Meeting Room
 Private & Commercial Mon-Fri £256 per day. Weekends and evenings £67 per hour

Internal BMBC Mon-Fri £185 per day.
 Weekends and evenings £67 per hour

Worsbro Mill
 Season Ticket £100 (incl VAT)

Experience Barnsley
 Hire of Learning Lab (office hours) £256

Hire of galleries (office hours) £500

Archives
 Various copying, printing charges (£0.30 - £20.00)

Commercial use of images or documents.
 Various charges £50 - £400.

School Visits
 Victorian Kitchen visit £9.20 per child (full day)
 Other Visits £8.99 per child (full day)
 Half day £5.10 per child

Talks and Tours on Site
 £100 (10:00am -4:00 pm)
 £150 (after 4:00pm)

Talk off site - £150 + expenses

Professional consultancy rates - from £250 per day + expenses

Sports							
Passport to Leisure	No change suggested - income target not being met	-	5	No change suggested - income target not being met	-	5	
Golf Course - Green Fees / Season Tickets	No change suggested. The low cost has created an increase in income as more members have joined from more expensive clubs.	-	300	Fees levels are currently being examined as part of the ongoing review of the Golf service	-	300	
Bereavement Services							
Burial & Cremation fees	6% increase burials and cremations	-	1,562	6% increase burials and cremations	-	1,662	
Gypsy Sites							
Pitch rents at Smithies Lane Gypsy & Traveller site (Small improved pitch)	Increase should be in line with the increase in rents for Berneslai Homes stock - 6.3% £71.26 per week per pitch	-	-	Increase should be in line with the increase in rents for Berneslai Homes stock - 1.2% £72.12 per week per pitch	-	-	
Pitch rents at Smithies Lane Gypsy & Traveller site (Large improved pitch)	£92.64 per week per pitch	-	95	£93.75 per week per pitch	-	96	
Hire of caravans (Ings Road site etc)	£58.97 per week 28ft caravan £65.32 per week 35ft caravan	-	-	£59.68 per week 28ft caravan £66.10 per week 35ft caravan	-	-	
Environment & Transport							
Waste							
Commercial waste collection		1,700	931		1,700	942	
Zone A	140 litres bin size £196.56 240 litres bin size £245.44 360 litres bin size £329.16 660 litres bin size £531.96 700 litres bin size £574.60 1100 litres bin size £744.64 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.			
Zone B	140 litres bin size £214.76 240 litres bin size £263.64 360 litres bin size £347.36 660 litres bin size £549.64 700 litres bin size £594.88 1100 litres bin size £762.84 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.			
Zone C	140 litres bin size £231.92 240 litres bin size £280.80 360 litres bin size £364.00 660 litres bin size £566.80 700 litres bin size £615.16 1100 litres bin size £780.00 Recyclable waste - £104 for all bin sizes			No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended. No change recommended.			

<u>Clinical waste collection</u>	Income stream will cover costs only. Zone A £196.78 Zone B £205.80 Zone C £216.47	15 customers	7	Consideration to ceasing service No change recommended. No change recommended. No change recommended.	15 Customers	-
Clinical waste charge to PCT	Pressure from PCT to reduce prices	1	54	Consideration to ceasing service	1	-
Bin delivery charges	£15 is a reasonable charge	660	10	No change recommended.	660	10
Bin provision						
Special (bulky) collection	£5 for 1 item & £10 for 2/3 or 4 items. £15 for 5 items	4,000	35	No change recommended.	4,000	35
Glass	Subject to contract - income may fall depending on market forces. Market prices are currently high	8,500	220	Subject to contract - income may fall depending on market forces. Market prices are currently high	7,500	220
Paper	Subject to contract - income may fall depending on market forces. Market prices have recently dropped	4,000	400	Subject to contract - income may fall depending on market forces. Market prices have recently dropped	4,000	400
Cardboard	Subject to contract - income may fall depending on market forces.	3,000	80	Subject to contract - income may fall depending on market forces.	2,500	80
<u>Fleet</u>						
MOT fees - taxi	£45 per inspection and £20 re-test	1300 tests and 600 re-test	75	£45 per inspection and £20 re-test	1300 tests and 600 re-test	75
MOT fees - general public	£45 per inspection no re-test charge	160	7	£45 per inspection no re-test charge	160	7
<u>Engineers</u>						
Street Lighting - external	Individually priced jobs dependant upon work required	70	290	Individually priced jobs dependant upon work required	70	290
Other (dropped crossings)	Individually priced jobs dependant upon work required	80	50	Individually priced jobs dependant upon work required	80	50
Other (signs)	Individually priced jobs dependant upon work required	20	45	Individually priced jobs dependant upon work required	20	45
Other (Engineering Services external works)				Individually priced jobs dependant upon work required		50
Mechanical sweeping - external	£61.05 per hour	7 customers	10	£61.05 per hour	7 customers	10
Cesspit emptying - domestic	£265 per visit	91	24	£265 per visit	91	24
Cesspit emptying - industrial	£187.42 for 2 hrs	107 hrs	10	£187.42 for 2 hrs	107 hrs	10
Recycling	individually priced per material and tonnage purchased	-	100	individually priced per material and tonnage purchased	-	105
<u>Neighbourhood Services</u>						
External income				Individually priced jobs dependant upon work required		50
<u>Stores</u>						
Sales of scrap metal and timber	Individually priced per material and tonnage purchased	-	1	Individually priced per material and tonnage purchased	-	1
Tipping	£3 per tonne.	232 tonnes	1	Individually priced per type of material	232 tonnes	1
Weighbridge	£5 per use	180	1	£10 per use	180	2

Highways Licences, Permits and Services						
Licensing of builders' skips placed on the highway	£15 per skip for a maximum of 14 days (non permitted) or 7 days maximum if permitted	Variable	45	No change recommended.	Variable	45
Licensing of builder's skips placed on the highway - retrospective license	£50 per skip	Variable		No change recommended.	Variable	
Licence charge for scaffolding and other structures on highways (Fixed)	£155 for first week, £50 for subsequent weeks	Variable	10	No change recommended.	Variable	10
Licence charge for scaffolding and other structures on highways (Mobile)	£51 per day	Variable	1	No change recommended.	Variable	1
Licensing of builder's materials deposited on the highway	£10 per day	Variable	1	No change recommended.	Variable	1
License to dispense with erection of a hoarding	£77 to cover site inspection	Variable	1	No change recommended.	Variable	1
Site inspections to monitor compliance with duties relating to the erection of hoardings	Nationally agreed fee - £51 per inspection	Variable	1	Nationally agreed fee - £51 per inspection	Variable	1
Various licences to make openings in the street or footway for constructing works, cellars or the admission of light into premises	£180 per licence	Variable	1	No change recommended.	Variable	1
License to construct a vehicle crossing - use of BMBC Engineering Services or private contractors	Application fee £51 - where Engineering Services are used no fees for site inspections. For hardened footway applications using private contractors two site inspections at £51 each. For commercial applications involving radius kerb /full carriageway const	Variable	5	No change recommended.	Variable	5
Clearance of accident debris	Actual costs +10%			No change recommended.		
Application for an exemption to a Traffic Regulation Order	£102 per application	Variable		No change recommended.	Variable	
Road Closure Orders (Planned)	£847 per closure		66	No change recommended.		66
Road Closure Notice (Emergency)	£341 per closure			No change recommended.		
Road Closure Order (Special Events)	£847 per closure			No change recommended.		
Parking place suspension	Estimated loss of parking revenue plus 10% to cover administration costs	Variable		Estimated loss of parking revenue plus 10% to cover administration costs	Variable	
Application for a traffic sign to specified land or premises (permanent)	£51 per sign application fee. If the application is successful - a charge for the costs of manufacturing and erecting the sign plus 10%	Variable		No change recommended.	Variable	
Application for a traffic sign to specified land or premises (temporary)	£40 per sign	Variable		No change recommended.	Variable	
Placing of traffic sign for specified land or premises	Actual cost +10%	Variable		No change recommended.	Variable	
Pavement café licences	£362 application fee plus annual maintenance fee for 2 site inspections of £202	Variable	3	No change recommended.	Variable	3
Consideration of applications for consent for overhead beams, Rails, wires, banners etc above the highway	£90 per application (no charge for charities)	Variable		No change recommended.	Variable	
Licence to Oversail the Highway with Tower Cranes etc	£85 application fee plus a monthly £56 inspection charge	Variable		No change recommended.	Variable	
Consideration of applications to buildings, structures, balconies etc over the highway	£561 per application	Variable		No change recommended.	Variable	
Licence to non-Statutory Undertakers to place and maintain apparatus in the Highway (New Roads and Street works Act)	£400 per licence	Variable	55	£400 per licence	Variable	55
Construction of highways to be adopted (section 38 Highways Act 1980)	8.5% of estimated total works	Variable	94	8.5% of estimated total works	Variable	94
Charges for Demolition Notices	£250 per licence	Variable	11	£250 per licence	Variable	11
Penalty charges to Statutory Undertakers for exceeding permitted licence to occupy the Highway (Section 74 New Roads and Street works Act)	Variable	Variable	101	Variable	Variable	151
Bus lane enforcement	£60 for driving in a bus lane with 50% discount for early payment and 50% enhancement for late payment.	Variable	15	No change recommended.	Variable	15
Increased Highways Act enforcement	Charges will be made to people based on cost for clearing the highway, if they fail to do it themselves. This will include, for example overhanging vegetation.	Variable	5	No change recommended.	Variable	5

Licensing of builder's skips placed on the highway - retrospective license	From £50 to £72/ license (inspection fee £52 + £20 admin cost)	30	2	From £50 to £72/ license (inspection fee £52 + £20 admin cost)	30	2
Weekly Inspection of Scaffolding and hording	£52 (This is an increase of 2% based on pay)			£52 (This is an increase of 2% based on pay)		
Retrospective Licenses for S184, S50 & Scaffold licenses would incur a charge of £70 additional to the normal license fee.	New £72 fee (inspection fee £52 + £20 admin cost)	36	3	New £72 fee (inspection fee £52 + £20 admin cost)	36	3
Road Closure Orders (Planned) PROW Initial fee - dependant on dwelling numbers, sliding scale for more than 1 dwelling	484 (Increase of 10%)	Variable	-	484 (Increase of 10%)	Variable	-
Road Closure Orders (Planned) PROW weekly fee	91 (Increase of 10%)	Variable	-	91 (Increase of 10%)	Variable	-
Road Closure Orders (Planned) PROW Extension	242 (Increase of 10%)	Variable	-	242 (Increase of 10%)	Variable	-
Road Closure Notice (Emergency) PROW	220 (Increase of 10%)	Variable	-	220 (Increase of 10%)	Variable	-
Public Path Orders (Diversion Orders) - dependant on dwelling numbers, sliding scale for more than 1 dwelling	2901 (Increase of 10%)	Variable	-	2901 (Increase of 10%)	Variable	-
Pavement café licences new application	£370 (based on an increase of 2%)	2	1	£370 (based on an increase of 2%)	2	1
Pavement café licences (continuation fee)	£202 (No change recommended)	16	3	£202 (No change recommended)	16	3
Water Course Consenting	£52 (This is an increase of 2% based on pay)	5	0	£52 (This is an increase of 2% based on pay)	5	0
Status Enquiries	£52 (This is an increase of 2% based on pay)	100	5	£52 (This is an increase of 2% based on pay)	100	5
Residents Parking Zones						
Permits for Residents Parking Zones	£20 1st Resident Permit and Special Organisation Permit; £30 1st Business Permit; 2nd & 3rd Resident Permit £40 and £60; 2nd & 3rd Business Permit £60 & £100; Resident Change of Vehicle/Lost Permit £5; Business Replacement Permit £10; Voucher Books £7.50.	Variable	24	£20 1st Resident Permit and Special Organisation Permit; £30 1st Business Permit; 2nd & 3rd Resident Permit £40 and £60; 2nd & 3rd Business Permit £60 & £100; Resident Change of Vehicle/Lost Permit £5; Business Replacement Permit £10; Voucher Books £7.50.	Variable	24
Car Parking						
Off Street Parking	£1.20 1 Hour, £1.60 2 Hours, £2.50 4 Hours, £5.00 All Day, Pitt Street, Burleigh Street (East and West) and Joseph Street, 2 Hours 70p, Pitt Street, Burleigh Street (East and West) and Joseph Street 4 Hours £1.20, Pitt Street, Burleigh Street (East and West) and Joseph Street more than 4 hours £2.00. West Road less than 4 Hours £1.10, more than 4 hours £2.20		719	No change recommended		619
On Street parking	Inner Zone £0.70 for 1/2 Hour & £1.40 for 1 Hour Outer Zone £0.70 for 1 Hour & £1.4 for 2 Hours		310	No change recommended		310
Public Season Tickets	£22 for 5 days, £27 for 6 days, £82 one month (5 days per week) £100 one month (6 days per week), £230 for 3 months (5 days per week), £275 for 3 months (6 days per week), £770 for 1 year (5 days per week), £910 for 1 year (6 days per week)		72	No change recommended.		72
Staff Discounted Season Tickets	£940 for 1 year (reserved bay) £17.50 per month or £35 per month for Chief Officers.		203	No change recommended		203
Charges for Fixed Penalty Notices	£70 or £50 depending on the type of contravention, falling to £35 and £25 if paid early		284	No change recommended		284
Pest Control & Drainage						
Pest Control Fees (Owner occupiers, B Homes, Private contracts)	£41.67 for a call out (exclusive of VAT)		100	£41.67 for a call out (exclusive of VAT)		125
Fees and Charges To Be Agreed Via This Report			9,147	9,414		

COMMUNITIES

APPENDIX 1C

BUDGETED INCOME 2014-15			
DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15
	(d)	(e)	f = d x e £000s
Customer Services			
School Meals			
School Meals	Charge based on providing the level of service required by each individual school governing body if schools renew their SLA	dependent on take up of service by schools	4,063
Non Means Tested Charges			
Transport (Day Care)	£1.00 per journey		30
Laundry/Bathing (At Day Centre)	£1.05 per load		1
Lunch (At Day Centre)	£3.00 per meal		54
Central Call			
Careline	£3.24 per week	}	984
Mobile Care	£1.00 per week		
Assistive Technology - Passive	£0.55 per week		
Assistive Technology - Non Passive	£1.05 per week		
Barnsley Library & Information Service			
Fines, Sales and Receipts (Book fines, video & CD hire, obsolete stock etc)	Various Charges		118
Barneslai Homes	Based on number of transactions attributable to BH over the various locality settings and specific costs for out of hours support and Contact Centre		780

PROPOSED INCOME 2015-16		
Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
(d)	(e)	f = d x e £000s
Charge is based on providing the level of service (SLA) required by each individual school governing body, and logistics necessary to fulfil their requirement.	Dependent on take up by schools / academies. Proposed Budget TBC when SLA's returned by schools and outcome of a contract for school meals provision to 9 schools is known	4,063
£1.00 per journey		30
£1.05 per load		1
£3.00 per meal		54
£3.24 per week	}	984
£1.00 per week		
£0.55 per week		
£1.05 per week		
Various Charges		118
Based on number of transactions attributable to BH over the various locality settings and specific costs for out of hours support and Contact Centre	No expected change at this stage	780

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Other Blue Badge Scheme	£10.00 per Application	5000	50	£10.00 per Application	5000	50
Registrars						
Statutory Fees						
General Search	£18.00	5	140	£18.00	5	-
Certificates	£10.00					
Marriages (Register Office)	£45.00					
Non Statutory Fees						
Marriages / Ceremonies (Ceremony Suite)						
- Monday - Thursday	£79.00	81	6	£112.00	81	9
- Friday	£98.00	90	9	£134.00	90	12
- Saturday	£121.00	199	24	£161.00	199	32
Marriages / Ceremonies (Approved Premises)						
- Monday - Thursday	£298.00	18	5	£306.00	18	6
- Friday	£335.00	102	34	£345.00	102	35
- Saturday	£428.00	222	95	£440.00	222	98
- Sunday	£435.00	42	18	£448.00	42	19
- Bank Holiday	£435.00	2	1	£448.00	2	1
Advanced Booking Fee	£25.00	721	18	£448.00	721	19
Safer, Stronger & Healthier Communities						
Planning & Housing Enforcement						
HMO Licence Fees & Accredited Landlord Fees	No change recommended.	Variable	4	No change recommended.	Variable	4
Environmental Regulation						
Misc Fees & Charges	No change recommended- various charges.	Variable	6	No change recommended- various charges.	Variable	11

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Public Health and Drainage						
Works in Default	Charged @ Cost Rechargeable works a/c	Variable	49	Charged @ Cost Rechargeable works a/c	Variable	49
Parks Services						
Fairs & Circuses	3% increase suggested	-	7	No change recommended.	Recommended introduction of new pricing structure. Charitable Events and Income-generating Community-led Events £100/day Small commercial rate (example: six children's rides and side stalls, or horse fair) £300/day plus £75/day for non income generating 'set up' days. Large commercial rate (example: large rides plus smaller children's rides and side stalls, circus's, music festival) £500/day plus £150/day for non income generating 'set up' days.	10
Playground Inspections	£45 suggested	-	2	No change recommended.	£58 suggested	2
Football Pitch Rent Income	3% increase suggested	-	33	No change recommended.	5% increase suggested	34
Cricket Pitch Rent Income	No change - no current customers	-	1	No change recommended.	No change recommended.	1
Harry Road car park.	50p for 1 hour, £2 for 3 hours, £3 all day	-	11	No change recommended.	No change recommended.	11

Fees and Charges To Be Agreed Via This Report

6,543

6,573

CORE SERVICES

APPENDIX 1D

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Assets						
Property and Procurement						
Investment Properties & Industrial Site Rents	Market Value	N/A	2,316	Market Value	N/A	2,316
Fees - Asset Disposals	5% Fee of Sale Price	N/A	54	5% Fee of Sale Price	N/A	54
Rent Income Way leaves	No change suggested		1	No change suggested		1
Rent Income Council Dwelling	No change suggested		5	No change suggested		5
Allotment Enrolment Fees	No change suggested		3	No change suggested		3
Allotment Rent income	£69 per plot with water access/ £34 with no access to water. NB increase in water rates payable by the Council.		98	£69 per plot with water access/ £34 with no access to water. NB increase in water rates payable by the Council.		98
Garage Rent Income	£47 per site		6	£47 per site		6
Community Learning & Information Service						
Buildings rent Lettings	£8 per hour		9	£8 per hour		9
Licence Fees	Relates to maintenance element of licence fee. Fee based on inflation, rise in heat, light and power - TBD - will be in line with inflation	Information currently being gathered to determine the increase in the current licence fee, but will need to be in line with inflation	170	Relates to maintenance element of licence fee. Fee based on inflation, rise in heat, light and power - TBD - will be in line with inflation	Information currently being gathered to determine the increase in the current licence fee, but will need to be in line with inflation	170

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DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Facilities Management Admin Buildings - Rent/Service Charges	Market Value	N/A	780	Market Value	N/A	780
IT						
Information Services						
Central Learning Net services: Schools / Academies	All secondary schools are now included in the BSF ICT Managed Service charge Pri £2500 (£2889 for academies) fixed plus £7.00 per pupil NO CHANGE	tbc - will be phased as schools convert to academies during the year and decision whether they will continue to buy back the services	501 TBD after Jan 2013 Pupil Census & Academy conversions	All secondary schools are now included in the BSF ICT Managed Service charge Pri £2500 (£2889 for academies) fixed plus £7.00 per pupil NO CHANGE	tbc - will be phased as schools convert to academies during the year and decision whether they will continue to buy back the services	501 TBD after Jan 2014 Pupil Census & Academy conversions
BSF ICT Managed Service Charge	£131.50 + RPIX increase per secondary pupil £51.49 + RPIX increase per primary pupil - NO CHANGE	tbc	TBD after Jan 2013 Pupil Census & April 2013 PRIX calculations	£131.50 + RPIX increase per secondary pupil £51.49 + RPIX increase per primary pupil - NO CHANGE	tbc	TBD after Jan 2014 Pupil Census & April 2013 PRIX calculations

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15	2014/15 (units if applicable)	Budget 2014/15	Basis and proposed charge for 2015/16	2015/16 (units if applicable)	Proposed Budget 2015/16
	(d)	(e)	f = d x e £000s	(d)	(e)	f = d x e £000s
Information management: Maintained schools / academies	Pri - flat cost: £677 plus £1.96 per pupil (£2.55 per pupil for academies) Sec - flat cost: £1,388 plus £0.63 per pupil (£1.22 pp for academies) Sec+6th form - flat cost: £1,628 plus £0.63 per pupil (£1.22 pp for academies)	TBC - will be phased as schools convert to academies during the year	80 19 3	Pri - flat cost: £677 plus £1.96 per pupil (£2.55 per pupil for academies) Sec - flat cost: £1,388 plus £0.63 per pupil (£1.22 pp for academies) Sec+6th form - flat cost: £1,628 plus £0.63 per pupil (£1.22 pp for academies)	TBC - will be phased as schools convert to academies during the year	80 19 3
Finance						
Benefits & Taxation			Combined			Combined
Summons	£52 per Summons	tbc though volumes under review	1,195	£52 per Summons	tbc though volumes under review	1,195
Liability Order	£28 Per Order			£28 Per Order		
Late Payment of Commercial Debts (Interest) Act 1998			25			25
Financial Services						
Prompt Payment Discount Scheme	Percentage Discount dependant on payment terms	tbc	50	Percentage Discount dependant on payment terms	tbc	75
Free school meals eligibility checking (Academy)	Per Academy: Primary / Special £100 flat fee + £5 per eligible pupil Secondary: £200 flat fee + £5 per eligible pupil		5	Function transferred to Financial Services in 2014/15		0
HR						
Human Resources						
CRB Checks - External	20	500	10	20	500	10
Leadership & Integrated Workforce						
Tuition Fees	Course fees are based on how much the venue and the consultant cost information provided by advisor	Anticipated increase in course volumes	8	Function no longer provided under Future Council		0

DIRECTORATE / SERVICE TYPE OF FEE AND CHARGE	BUDGETED INCOME 2014-15			PROPOSED INCOME 2015-16		
	Basis and charge for 2014/15 (d)	2014/15 (units if applicable) (e)	Budget 2014/15 f = d x e £000s	Basis and proposed charge for 2015/16 (d)	2015/16 (units if applicable) (e)	Proposed Budget 2015/16 f = d x e £000s
Other Training - Training Fee Income	Fees agreed across the region	Variable	417	Fees agreed across the region	Variable	417
Legal Services						
Local Land Charges Land Charge Searches - Various Types	All Fees are set by parliament over which we have no control Various Charges Dependant on type of Search		158	All Fees are set by parliament over which we have no control Various Charges Dependant on type of Search		158
Cross Cutting - All Core Services						
Central Service Charges to Barneslai Homes	Cost recovery based on service provided	N/A	TBD	Cost recovery based on service provided	N/A	TBD
Fees and Charges To Be Agreed Via This Report			5,913			5,925

2015/16 – 2016/17 SERVICE & FINANCIAL PLANNING
2015/16 COUNCIL TAX OPTIONS

1. Introduction

1.1 This report considers the calculation and options for setting the Authority's Council Tax for 2015/16.

2. Basis of Council Tax Calculation

2.1 The following stages are involved in determining options for setting the Council Tax:

- 1) Determining the Council Tax Base;
- 2) A review of past performance in collecting Council Tax;
- 3) Identifying the potential impact on the Council's Medium Term Financial Strategy of various Council Tax increases; and
- 4) Options for setting the Council Tax in the context of national and local policy.

Step 1 – Determining the Council Tax Base

2.2 The Authority's Tax Base represents the estimated number of chargeable dwellings in the area, expressed in terms of Band D equivalent properties and after allowing for disabled persons relief, discounts and other statutory adjustments.

2.3 The calculation of the tax base is further complicated by the Governments' Local Government Finance reforms that took effect from 1st April 2013. These changes are summarised below.

Local Council Tax Support Scheme

2.4 From 2013/14, the Council Tax Benefit scheme was replaced by a Local Council Tax Support Scheme (LCTS). Government however reduced the overall funding for Council Tax Support by 10%.

2.5 Members may recall that if this cut in funding was passed on to working age claimants in full a 27% contribution to Council Tax would have been required. With this in mind, in March 2013 Members agreed to each working age claimant having to make a 15% contribution to their Council Tax charge.

2.6 The Council must decide each year whether to revise or replace the scheme. Any changes to the scheme require a public consultation. Following the introduction of the current scheme in March 2013 it was agreed that the scheme would be reviewed following 12 full months in operation. A review of the current scheme has therefore recently been undertaken.

2.7 This review also outlined details of further government cuts since 2013/14 which if they were passed on to working age claimants in full, they would need to make a 57%

contribution towards their Council Tax payments. Members were not minded to pass on the full cost to claimants but to avoid further cuts to other Council services they did approve a revision to the existing LCTS scheme requiring working age claimants to contribute a minimum of 30% to their Council Tax. (Cab.14.1.2015/7.3 refers).

Technical Changes to Council Tax

2.8 Government announced that from 2013/14, local authorities have more discretion to charge Council Tax on second homes and empty properties. The Council implemented the following policy:-

- A discount of 0% be applied to second homes and empty furnished homes;
- a discount of 25% be applied to properties that are vacant and undergoing repair or major structural alterations for up to 12 months, or 6 months after the completion of works, whichever is shorter;
- a discount of 8.3% (1 month) be applied to properties that are vacant and unfurnished from the date the property becomes empty;
- a 150% premium be charged on properties which have been empty and unfurnished for in excess of two years.

2.9 A revised Council Tax Base report was submitted in January 2015 (Cab.14.1.2015/7.1 refers) reflecting these policy changes as well as normal in year movements to the Tax Base.

Step 2 - Review of Performance in Collecting Council Tax

2.10 The policy changes mentioned above have impacted on the collection of Council Tax. However, estimates made predicted this and the current projected collection rates are in line with forecast assumptions. The collection rates will continue to be reviewed and a final update made prior to the setting of the 2015/16 Council Tax.

Step 3 – Potential Council Tax Yields 2015/16

2.11 Table 1 below provides information on the estimated Council Tax yields that could be generated based on the currently estimated Council Tax base at different levels of tax increase.

Table 1 – Council Tax Options (2015/16)

% Increase	0%	0.50%	1.00%	1.50%	1.90%	2.00%	2.25%	2.50%	3.00%
	£M	£M	£M	£M	£M	£M	£M	£M	£M
Council Tax Income	73.719	74.087	74.456	74.824	75.119	75.193	75.378	75.561	75.930
Collection Fund Surplus	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615
Total Council Tax Income	75.334	75.702	76.071	76.439	76.734	76.808	76.993	77.176	77.545

Referendum required – see section 2.20 below

2.12 Each 1% increase in the Authority's Band D Council Tax generates additional income to the Authority of approximately **£0.737M** per annum recurrently (0.5% = £0.37M etc).

2.13 Table 2 below provides an analysis of the impact of the various increases on the actual Council Tax for BMBC services for each band.

Table 2 –Indicative 2015/16 Council Tax Levels for BMBC Services

% Increase	0.00%	0.50%	1.00%	1.50%	1.90%	2.00%	2.25%	2.50%	3.00%
Band A-	679.66	683.06	686.46	689.85	692.57	693.25	694.95	696.65	700.05
Band A	815.59	819.67	823.75	827.82	831.09	831.90	833.94	835.98	840.06
Band B	951.53	956.29	961.05	965.80	969.61	970.56	972.94	975.32	980.08
Band C	1,087.46	1,092.90	1,098.33	1,103.77	1,108.12	1,109.21	1,111.93	1,114.65	1,120.08
Band D	1,223.39	1,229.51	1,235.62	1,241.74	1,246.63	1,247.86	1,250.92	1,253.97	1,260.09
Band E	1,495.25	1,502.73	1,510.20	1,517.68	1,523.66	1,525.16	1,528.89	1,532.63	1,540.11
Band F	1,767.12	1,775.96	1,784.79	1,793.63	1,800.70	1,802.46	1,806.88	1,811.30	1,820.13
Band G	2,038.98	2,049.17	2,059.37	2,069.56	2,077.72	2,079.76	2,084.86	2,089.95	2,100.15
Band H	2,446.78	2,459.01	2,471.25	2,483.48	2,493.27	2,495.72	2,501.83	2,507.95	2,520.18

2.14 However, it must be noted that the final overall Council Tax increase for properties in the Borough will also depend on the precepts levied by the Police and Fire Authorities. These are currently being discussed by the respective authorities and are not yet available. It is however estimated that every 1% increase in the precepts (applied equally to Police and Fire) from the base BMBC increase will add an additional 0.15% to the overall headline Council Tax increase.

Step 4 – Options for Setting the Council Tax in the Context of National and Local Policy

Background to 2015/16

2.15 The coalition Government has introduced a Council Tax Freeze Grant each year since 2011/12. This allowed the Authority to freeze Council Tax for 3 years from 2010/11 to 2013/14. However the grants awarded do not form part of baseline funding and have fallen out over the period of the Comprehensive Spending Review (upto 2014/15).

2.16 With this in mind and the fact that continued funding cuts have put significant pressure on the Council's ability to deliver services, Member took the decision in 2014/15 to increase Council Tax by 1.9%.

Options for 2015/16

Council Tax Freeze Grant 2015/16

2.17 The Government has again proposed a further freeze grant for 2015/16, equivalent to a 1% increase in Council Tax for any authority which maintains its Council Tax at 2014/15 levels. It should be noted however that there is no indication that this funding would continue in future years.

2.18 Therefore, if the Council was minded to accept the 2015/16 freeze grant this would allow the Authority to freeze Council Tax at 2014/15 levels whilst still benefiting from additional income equivalent to a 1% increase in Council Tax (£0.74M).

Council Tax Referendums & Council Tax Capping

2.19 Schedule 5 of the Localism Act introduced a new Chapter into the 1992 Local Government Finance Act, making provision for Council Tax referendums to be held if an authority increases its Council Tax by an amount exceeding principles determined by the Secretary of State and agreed by the House of Commons.

2.20 For 2015/16, the Secretary of State announced that a referendum will be required if an Authority sets Council Tax increases above **2%**. The cost of holding a referendum is estimated to be around £0.4M so any additional income received for increases above 2% would first be required to fund this cost.

2.21 The Council could however agree an increase in Council Tax of say 1.9% without the requirement to seek the approval of the electorate in a referendum. This would result in additional **permanent** base resources of £1.4M per annum which is £0.664M over and above that which would be realised by accepting the Government's offer of a further Council Tax Freeze Grant.

2.22 The indicative Council Tax charges for BMBC services at various levels of increase (including a Council Tax freeze in 2015/16) are shown in table 2 above.

Pensioner Discount Scheme

2.23 The Council introduced a Council Tax Pensioner Discount scheme in 2010/11 whereby eligible persons aged 65 and over do not experience an increase in the Barnsley element of their Council Tax (over the previous year).

2.24 Members agreed in 2014/15 to gradually phase out the scheme over 5 years. The effects of this have already been factored into the Medium Term Financial Strategy.

Conclusion

2.25 Given the significant short and long term impacts of any decision, Members will need to give careful consideration on whether to accept the Government's offer of a further 'Council Tax Freeze Grant' for 2015/16 or increase Council Tax.

2015/16 – 2016/17 SERVICE & FINANCIAL PLANNING
2015/16 COUNCIL TAX OPTIONS

1. Introduction

1.1 This report considers the calculation and options for setting the Authority's Council Tax for 2015/16.

2. Basis of Council Tax Calculation

2.1 The following stages are involved in determining options for setting the Council Tax:

- 1) Determining the Council Tax Base;
- 2) A review of past performance in collecting Council Tax;
- 3) Identifying the potential impact on the Council's Medium Term Financial Strategy of various Council Tax increases; and
- 4) Options for setting the Council Tax in the context of national and local policy.

Step 1 – Determining the Council Tax Base

2.2 The Authority's Tax Base represents the estimated number of chargeable dwellings in the area, expressed in terms of Band D equivalent properties and after allowing for disabled persons relief, discounts and other statutory adjustments.

2.3 The calculation of the tax base is further complicated by the Governments' Local Government Finance reforms that took effect from 1st April 2013. These changes are summarised below.

Local Council Tax Support Scheme

2.4 From 2013/14, the Council Tax Benefit scheme was replaced by a Local Council Tax Support Scheme (LCTS). Government however reduced the overall funding for Council Tax Support by 10%.

2.5 Members may recall that if this cut in funding was passed on to working age claimants in full a 27% contribution to Council Tax would have been required. With this in mind, in March 2013 Members agreed to each working age claimant having to make a 15% contribution to their Council Tax charge.

2.6 The Council must decide each year whether to revise or replace the scheme. Any changes to the scheme require a public consultation. Following the introduction of the current scheme in March 2013 it was agreed that the scheme would be reviewed following 12 full months in operation. A review of the current scheme has therefore recently been undertaken.

2.7 This review also outlined details of further government cuts since 2013/14 which if they were passed on to working age claimants in full, they would need to make a 57%

contribution towards their Council Tax payments. Members were not minded to pass on the full cost to claimants but to avoid further cuts to other Council services they did approve a revision to the existing LCTS scheme requiring working age claimants to contribute a minimum of 30% to their Council Tax. (Cab.14.1.2015/7.3 refers).

Technical Changes to Council Tax

2.8 Government announced that from 2013/14, local authorities have more discretion to charge Council Tax on second homes and empty properties. The Council implemented the following policy:-

- A discount of 0% be applied to second homes and empty furnished homes;
- a discount of 25% be applied to properties that are vacant and undergoing repair or major structural alterations for up to 12 months, or 6 months after the completion of works, whichever is shorter;
- a discount of 8.3% (1 month) be applied to properties that are vacant and unfurnished from the date the property becomes empty;
- a 150% premium be charged on properties which have been empty and unfurnished for in excess of two years.

2.9 A revised Council Tax Base report was submitted in January 2015 (Cab.14.1.2015/7.1 refers) reflecting these policy changes as well as normal in year movements to the Tax Base.

Step 2 - Review of Performance in Collecting Council Tax

2.10 The policy changes mentioned above have impacted on the collection of Council Tax. However, estimates made predicted this and the current projected collection rates are in line with forecast assumptions. The collection rates will continue to be reviewed and a final update made prior to the setting of the 2015/16 Council Tax.

Step 3 – Potential Council Tax Yields 2015/16

2.11 Table 1 below provides information on the estimated Council Tax yields that could be generated based on the currently estimated Council Tax base at different levels of tax increase.

Table 1 – Council Tax Options (2015/16)

% Increase	0%	0.50%	1.00%	1.50%	1.90%	2.00%	2.25%	2.50%	3.00%
	£M	£M	£M	£M	£M	£M	£M	£M	£M
Council Tax Income	73.719	74.087	74.456	74.824	75.119	75.193	75.378	75.561	75.930
Collection Fund Surplus	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615	1.615
Total Council Tax Income	75.334	75.702	76.071	76.439	76.734	76.808	76.993	77.176	77.545

Referendum required – see section 2.20 below

2.12 Each 1% increase in the Authority's Band D Council Tax generates additional income to the Authority of approximately £0.737M per annum recurrently (0.5% = £0.37M etc).

2.13 Table 2 below provides an analysis of the impact of the various increases on the actual Council Tax for BMBC services for each band.

Table 2 –Indicative 2015/16 Council Tax Levels for BMBC Services

% Increase	0.00%	0.50%	1.00%	1.50%	1.90%	2.00%	2.25%	2.50%	3.00%
Band A-	679.66	683.06	686.46	689.85	692.57	693.25	694.95	696.65	700.05
Band A	815.59	819.67	823.75	827.82	831.09	831.90	833.94	835.98	840.06
Band B	951.53	956.29	961.05	965.80	969.61	970.56	972.94	975.32	980.08
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2015/16 – 2016/17 SERVICE & FINANCIAL PLANNINGRESERVES AND BALANCES 2015/16 – 2017/181. Purpose of Report

- 1.1 To outline the Council's recently approved reserves strategy for 2015/16 – 2017/18.

2. BackgroundRevenue Reserves

- 2.1 Following the audited 2013/14 accounts and taking into account the Council's latest 2014/15 budget monitoring position, the Council has total banked revenue reserves of £95.4 Million as shown in Table 1:

<u>Table 1</u>	<u>£M</u>	<u>£M</u>
Banked Reserves		95.4
<u>Less</u> Agreed Commitments		
Minimum Working Balance	10.0	
School Balances	5.1	
Insurance Fund	5.3	
Town Centre Redevelopment	19.0	
Jobs & Growth Plan (Phase 1)	1.8	
Organisational Down-Sizing Costs / Pensions	6.5	
Provision for non achievement of 14/15 savings	2.0	
Customer Services Programme	0.4	
Building Schools for the Future	6.1	
Service Specific Investment	<u>12.8</u>	
		69.0
<u>Less</u>		
Pressures / Risks 2015/16 to 2017/18	22.6	
Jobs & Growth Plan	<u>2.2</u>	
		24.8
Revenue Balances Available 2015 - 2018		<u>1.6</u>

- 2.2 From this figure the Council has set aside (earmarked) £69.0m for statutory items such as the minimum working balance / school

balances, funding to cover anticipated liabilities such as the Council's down-sizing / insurance costs as well as sums previously set aside to fund the Council's priorities such as the Town Centre Re-development (Table 1 refers). Service specific commitments totalling £12.8m have also been agreed by Cabinet following the 2013/14 accounts closure process (further details available Cab.4.6.2014/7.1).

- 2.3 After allowing for these items there was as at September 2014 £26.4m of banked uncommitted revenue reserves.
- 2.4 The reserves strategy paper submitted to Cabinet (Cab. Ref. 3.12.2014/6.2) outlined that against the total £26.4m there were a number of pressures / risks that could potentially represent a call on these one-off reserves over the planning period amounting to £22.6m.
- 2.5 Thus, after allowing for this a revenue sum of £3.8m was identified has been prudently available to support Future Council priorities.
- 2.6 Against this sum priority Future Council investment requirements of £2.2m were identified relating to the Council's Jobs and Growth Plan. Cabinet approval to this priority investment resulted in remaining uncommitted revenue balances of just £1.6m over the planning period.
- 2.7 It should be noted that this position could improve over the planning period if New Homes Bonus allocations continue into 2015/16 and beyond and / or some of the identified cost pressures do not materialise.

Capital Balances

- 2.8 In addition, there are also capital resources totalling £20.8m that have already been banked (capital receipts) or which have already been assumed within the Medium Term Financial Forecast (prudential borrowing).
- 2.9 As with revenue balances a number of potential pressures / risks have been identified over the planning period totalling £3.5m, meaning that a sum of £17.3m of capital resources were prudently available to support Future Council priorities.
- 2.10 Against this sum priority Future Council investment requirements of £20.7m were identified relating to the Council's Jobs and Growth Plan and the Town Centre Redevelopment resulting in a funding shortfall over the planning period of £3.4m. However, Cabinet approved this investment on the basis that this shortfall would be a first call against additional capital (BSF) receipts expected to be realised over the planning period.

3. **Conclusion**

- 3.1 The reserves strategy agreed by Cabinet approved a medium term plan to utilise all of the Council's banked reserves on Future Council priorities (Jobs & Growth Plan and the Town Centre Redevelopment) and that consequently no further investment would be agreed over the planning period at this time.
- 3.2 This was predicated on the basis that only 2015/16 expenditure is released at this stage. The release of further tranches of this funding is to be the subject of appropriate detailed reports on the schemes and an annual review of Strategic Reserves.

2015/16 – 2016/17 SERVICE AND FINANCIAL PLANNING

Aggregated Equality Implications and Consultation of Future Council Budget Reduction Proposals for 2015/16 and 2016/17

1 Purpose of Report

- 1.1 This paper provides an overview of the approach undertaken by the Council to ensure that the equality impact of any proposals being considered through the service and financial planning process are appropriately assessed and considered. It summarises the aggregated and inter-related impact of each of the budget reduction proposals and proposes how potential inequalities can best be mitigated.
- 1.2 The report also outlines the consultation that has taken place with partners, stakeholders and the community and summarises the key findings from this.

2 Background

- 2.1 Under equality legislation, public authorities have legal duties to pay ‘due regard’ to the need to eliminate discrimination and promote equality. The law requires that this duty to pay “due regard” be evidenced in the decision making process. There are a number of specified protected characteristics covered by the Equality Act which includes, gender, race, disability religion or belief, age, sexual orientation, pregnancy, maternity and transgender. Assessing the potential equality impact on each of these protected characteristics of proposed changes to policies, procedures and practices is one of the key ways in which public authorities must show ‘due regard’.
- 2.2 If the Council has not carried out an assessment of the proposal, or have not done so thoroughly, we risk leaving ourselves open to legal challenges, which are both costly and time-consuming. Recent legal cases have shown what can happen when authorities do not consider their equality duties when making decisions.
- 2.3 However, the result can often be far more fundamental than a legal challenge. If people feel that an authority is acting arbitrarily or without properly involving its service users or employees, or listening to their concerns, they are likely to become disillusioned with the Council. Above all, authorities which fail to carry out robust assessments risk making poor and unfair decisions that could discriminate against particular equality groups and perpetuate or worsen existing inequalities.
- 2.4 Consultation on our proposed changes has taken place on the following agreed levels:
 - **Broad strategic information giving** (led by Communications and Marketing)
Activity has included:

- Budget papers to cabinet	- 500 copies of consultation document distributed
- Briefings for BLT and elected members	
- Letters to stakeholders from the Chief	- Article in InBrief e-bulletin to employees

- Executive and BLT
 - Toolkit for managers published on intranet
 - Information published on council website
 - News releases
 - Posts on Facebook and Twitter
 - Article in Terris Talk in October
 - Article in Open News, the Chronicle supplement
 - Presentation at equality forums
 - Article in Open Door magazine
- **Change-specific direct consultation (led by Service Directors)**
 - Place, Communities and People have provided updates on consultation activity. These are included at appendix A.
 - In the Core, Finance has consulted on the proposed change to council tax support.
 - Directorate consultation leads are being reminded regularly to update on consultation progress. This is tracked through the Future Council Steering Group and logging of consultation activity on P2.net.
 - **Change specific collaboration (led by Service Directors)**
 Collaboration with partners and community and voluntary sector organisations is taking place around the concept of the community offer. Several collaboration events have taken place or are planned, and feedback is being logged, with Wendy Lowder as the lead.

3 The Role of Elected Members

- 3.1 Elected Members have an important role to play in the budget setting process in ensuring that the equality implications arising from budget reduction proposals are properly considered , and that these are considered these in the context of the aggregated equality impact.
- 3.2 The law does not mean that the Council cannot make budget decisions that negatively impact on sections of the community protected by equality legislation but that if they do members are required to demonstrate that due regard has been given to any such adverse impact in determining their overall priorities for necessary reductions in expenditure. We need to demonstrate that we properly understand the impact, and have tried to avoid or mitigate these negative impacts whenever reasonable to do so.
- 3.3 Having set the overall budget elected members have a further role in considering the particular implementation reports with regard to significant budget proposals.
- 3.4 Members should check that effective consultation has been carried out where changes are significant, and have regard to the issues arising from the consultation feedback reports to determine the main findings, understand any key problem areas, and identify patterns of response in relation to people's protected characteristics.
- 3.5 Members are required to consider equality impact and consultation information thoroughly before making a final decision as to the implementation of any proposal and any relevant mitigating actions.

4 The Budget Reduction Process and Equality Impact Assessment

- 4.1 The Future Council budget reduction process is clearly an area where we need to evidence that we have given “due regard” to the equality impact of our decisions and considered the

implications of any unfair and/or disproportionate impact on key equality groups. Therefore, we have embedded an Equality Impact Assessment (EIA) into the process of identifying, evaluating and implementing budget saving proposals.

This enables us to:

- have a written record of the equality considerations we have taken into account;
- ensure that decisions include a consideration of the actions that would help to avoid or mitigate any unfair impact on particular equality groups;
- make decisions based on evidence: a decision which is informed by relevant local and national data about equality is a better quality decision. EIAs provide a clear and systematic way to collect, assess and put forward relevant evidence;
- make the decision-making process more transparent. This should also help to secure better public understanding of the difficult decisions we will be taking;
- comply with the law: the duties are legal obligations which should remain a top priority, even in times of economic difficulty. Failure to meet the duties may result in the Council being exposed to costly, time-consuming and reputation-damaging legal challenges.

4.2 For each individual Budget Saving Proposal there has been an Initial Community Impact Assessment to identify the potential impacts on the community's equality and health, and the impact on the workforce. Those Budget Saving Proposal's where there was a potentially high or moderate degree of impact on equality were then required to undertake a Full Equality Impact Assessment as part of the further development of the Budget Saving Proposal.

4.3 The "Full EIA" required services to:

- assess the evidence they had about the potential impact in terms of service take-up, service quality and customer access;
- consider how they could seek the views of the local community (and in particular those groups most affected by the proposal);
- identify potential mitigating actions where negative impact has been found.

4.4 Individual decisions should also be informed by the wider context of decisions in our own and other relevant public bodies, so that particular groups are not unduly affected by the cumulative effects of different decisions.

4.5 This "Aggregated Equality Impact Assessment" is an assessment of the cumulative impact of all the Budget Saving Proposals on different sections of the local community and should be taken into account when deciding whether and how to implement the proposal.

4.6 This Aggregated Equality Impact Assessment is based upon the Full EIAs completed by services for each budget saving proposal. The individual EIA is not however a one-off task; instead it is an ongoing process that develops as the budget saving proposal develops and evolves over time. So for example an EIA may identify the need to consult with a particular section of the community and the outcome of this may mean the EIA needs to be updated and change the way the proposal is to be implemented. The EIA should be a record of the process not just the ultimate outcome.

4.7 As a consequence not all EIAs are currently complete and therefore this Aggregated Assessment should be seen as a reflection of our current understanding of the impact but

not necessarily of how this would look in six months' time for example. Therefore the key time to ensure all equality impacts are fully considered is when services report on the specific implementation plans for their Budget Saving Proposals. For example what equality impacts have they identified, what evidence and consultation has this assessment been based upon, and what mitigating actions have they considered and adopted as a result?

- 4.8 All reports outlining a budget reduction proposal include an outline of the key findings of the EIA undertaken for that Budget Saving Proposal. This should as a minimum describe:
- the main negative impacts anticipated;
 - how this has been assessed and the evidence used;
 - how the views of those negatively impacted have been sought;
 - what options for mitigation should be considered as part of the proposal; and
 - how the actual impact will be reviewed after implementation.
- 4.9 At this stage of the process all services should have completed a Full EIA, albeit one that may need to be updated at a later date as consultation and implementation work develop. This has been done in all cases apart from one (Equipment and Adaptation contract) where the process has begun but the contractor has yet to provide information about how the saving will be implemented and the impact on service delivery as a consequence. Once provided the EIA can be completed.

5 The Decision-Making Process and Consultation

- 5.1 Consultation goes beyond information giving by actively seeking, listening to and taking account of people's views before making decisions or setting priorities.
- 5.2 Barnsley Council's minimum standards on consultation are:
- For key issues, based on the Government's latest guidance, timescales should be proportionate and realistic to allow people sufficient time to provide a considered response. In practice, this might typically vary from 2 to 12 weeks.
 - Proposals should be clear on who may be affected, what questions are being asked and the timescale for responses.
 - Consultation information should be clear, concise and widely accessible.

6 The cumulative equality impact

- 6.1 The assessed potential equality impacts of each budget saving proposal are listed in the attached appendix. However the most important cumulative impacts will be on disabled people and older people, and can be summarised as follows:

Disability

- 6.2 The greatest number of identified equality impacts are those that affect disabled people. In particular there are a number that will have a detrimental impact on people with learning disabilities (such as those that involve transport, employment and skills, customer services and work, advocacy, community and housing support). The result is likely to be that people with learning disabilities will receive less support and have fewer opportunities for accessing services and obtaining employment.

- 6.3 However other groups of disabled people may also experience significant inequalities as a result of these budget saving proposals. For example people with physical impairments or complex care needs will be affected by a number of transport-related saving proposals as well as proposals that will mean they need to travel further to access services (for example Mobile Libraries, Early Childhood services, Employment and Skills). The result here will also be less support and have fewer opportunities for accessing services and obtaining employment.
- 6.4 It is likely that there will also be a reduction in mental health services resulting in slower and less responsive service and the process for putting care packages in place will be more arduous. There will be less scope for prevention and services will increasingly only be able to respond to crises.
- 6.5 There is a specific concern relating to disabled children and young people who are most likely to be adversely affected by transport-related Budget Saving Proposals (pre-school and post-16) as their families are much more likely to be on low incomes and may face considerable inequalities as a result of these planned changes.

Older people

- 6.6 There are a significant number of Budget Saving Proposals which may have a negative impact on vulnerable older people. These proposals could mean that they find it takes longer to leave hospital, they have no help with their medication, cannot access the mobile library service, less housing support, reduced support for equipment and adaptations and find it harder to access welfare rights advice.

Vulnerable Adults and Families

- 6.7 Several years of reduced financial provision from central government to fund the Supporting People function has impacted hard on all vulnerable people who require housing support services to be able to maintain their tenancy and live independently in the community. People who have been receiving these services include victims of domestic violence, care leavers, young people at risk of homelessness, teenage parents, offenders, substance misusers and those whose lifestyle could be described as 'chaotic'.
- 6.8 In addition, the loss of the Home Improvement and Handyman Service will have a direct impact on disabled people and older people.
- 6.9 People in these groups are, generally, struggling to overcome issues and disadvantages and the loss of support can not only seriously decrease their chances of living independently but also has the potential to impact on other services such as Community Safety, Police, Probation and health services.
- 6.10 Whilst the Council has no specific equality duty relating to these groups, given that many protected characteristics are over represented amongst these groups (eg single gay men are more likely to experience substance misuse and mental health problems, women are more likely to be victims of domestic violence etc) there is a clear need to apply the "due regard" responsibility here also.

Disability and Austerity

- 6.11 In 2014 the My Barnsley Too Disability Forum produced a report on the findings of their conference looking at the impacts of welfare reform and budget cuts on local disabled people. This report was presented to the Overview and Scrutiny Commission in October 2014 by representatives of the Forum and the Council are developing an action plan in

response. A key recommendation of that report was that when the Council is making decisions about budget savings it should only do so having consulted those directly affected, and that we should be particularly aware of the cumulative impacts of a number of different budget savings can have, not least as they are all implemented within a short space of time, making it even harder for disabled people to adapt to the changes.

- 6.12 As a result, Members should be aware that the budget savings proposals contained in these budget papers will have a greater impact on disabled people because they will be implemented at the same time as each other, and at the same time as many disabled people are trying to adapt to the impact of changes to their welfare benefits such as Disability Living Allowance (being replaced by Personal Independence Payments), Local Council Tax Support, the Bedroom tax, Employment Support Allowance and the greater imposition of benefit sanctions.

7 Mitigation to Address Aggregated Impacts

- 7.1 Every Equality Impact Assessment includes an outline of actions already taken, or planned to be taken, to mitigate any potential inequalities that could arise as a result of the Budget Saving Proposals. These will not however be sufficient to completely offset any negative impact. Nor will they be able to deal with the supplementary negative impacts caused by the changes to welfare reform for example.

- 7.2 Consequently the Council has previously agreed a number of priority areas where mitigation was required to either reduce the impact of the budget reductions on disabled people, or to enhance the resilience of disabled people to cope with the perceived changes. This work included:

- Development of Equality Forums network to support ongoing community engagement in service planning and decision-making thereby assisting with the budget reduction process.
- Provision of small Community Equality Grants to local community and voluntary sector groups to help build capacity and to promote equality.
- Establishment of a Deaf Forum to discuss the transition away from specialist services towards mainstream services.
- Provision of key information on mainstream council services in Easy Read and BSL video for Deaf customers and customers with learning difficulties.

- 7.3 Given the aggregated impacts outlined above the following further mitigations will be considered:

Consultation

- 7.4 Although consultation in itself does not mitigate an impact of a proposed budget reduction it can help in a number of ways. It can forewarn communities / groups of service users about what will happen so they can try to make alternative provision. Service users may be able to advise on how the saving could be made in a way which will have least impact. The feedback may also enable the Council to better plan subsequent Budget Saving Proposals so as to minimise negative impacts in the future.

Implementation Planning

- 7.5 When planning the implementation of the Budget Saving Proposal service managers will consider the potential negative impacts and try to find ways to minimise these as far as

possible. These mitigating measures will be reported as part of the usual reporting and decision-making processes.

Community Impact Study

- 7.6 The Council will look into undertaking a longitudinal study of the impact of this year's budget saving proposals. The aim will be to work with a local university to assess the impact of service reductions on a sample group of service users so we can better understand the impact this has on their lives over a period of time. Will the closure of children's centres affect the employment / learning opportunities or health and well-being of the parents or children affected or have they been able to find alternative strategies to find the support they need? Will the reduction in transport expenditure affect disabled and young people's life chances or will it enable them to become more independent? The costs of this study will be met by the Equality and Diversity budget.

Customer Service

- 7.7 The Council will continue to ensure that its services are accessible to people who face significant communication barriers (such as Deaf people, visually impaired people, people with learning disabilities and people who have limited English). We will do this as part of the Customer Service Organisation Project which will include the following objectives:
- Developing information in Easy Read and BSL Video
 - Ensuring services can be contacted by Deaf people via SMS text messaging.
 - Developing the ability of people to access services on-line.
 - Involving people who face communication barriers to user-test our customer service access channels to make them as accessible as possible.

Community Development

- 7.8 The Council has a priority to help communities become stronger and more resilient. This will enable them to better overcome the impact of budget savings and, as a community, to provide for themselves. The Equality and Diversity section will continue to work with those communities most affected by budget cuts and help them build their capacity. For example:
- 7.9 The Council is seeking funding contributions from partners to help develop the equality forums further so that they become increasingly self-organised and independent of the Council.
- 7.10 Continue with the Community Equality Grants but make these more focused on developing community capacity.

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Date: 15th January 2015

Appendix: Budget Savings Proposals (2015-17) – Equality Impact and Consultation Summary

Equality impact: H = High Impact M = Medium Impact L = Low Impact - = No Impact
 Consultation: X = Non-planned P = planned → = underway ✓ = complete

Proposal	Equality Impact summary	Consultation Summary
Short Breaks	- No equality implications as families will choose short breaks for themselves – improving the local market. To review after consultation.	→ Consultation with Disabled Children Board, parents, carers and providers.
Social Care and Young Carers	- No equality implications as no significant affect on service delivery.	✓ Consultation with commissioners, stakeholders and providers.
Intermediary Care Beds	H Proposal to stop procurement of 30 IC Beds – will impact on release of elderly and disabled people from hospital. Alternative options to be discussed with Hospital Trust. Most affected: Older people leaving hospital	→ Consultation with health and social care providers, in particular to identify which organisation will take responsibility for minimising the impact on older people.
Reduce Mental Health Contract with SWYPFT	H Slower and less responsive service and the process for putting care packages in place will be more arduous. There will be less scope for prevention and services will increasingly only be able to respond to crises. Most affected: Mental health service users	→ Consultation with health and social care providers. Further assistance with the Equality Impact Assessment is required from SWYPFT.
Cease Provision of Medication Checks in Peoples Homes	H Service to provide medication checks and personal care to vulnerable adults will cease. This may result in people not taking their medication or doing so incorrectly. Most affected: Disabled people and older people including those with dementia	→ Consultation to be organised with Service users and carers, Stakeholders, Providers, CCG.
Reconfiguration of Early Childhood Provision	M / H Currently, whilst the closure of any children’s centres in the Borough is not envisaged in 2015/16, each centre is to face a further reduction in their operational budgets. So far, a number of children’s centres have reconfigured their day care service which has led to term time provision only plus 4 weeks and to change the age range eligible for provision. Remaining savings will negatively	→ The proposal will be subject to a full statutory consultation with all stakeholders. Service users from disadvantaged groups will be helped in providing their perspective as part of the further development of this assessment. These stakeholders will include: <ul style="list-style-type: none"> • Service users • Commissioned providers of children’s centres (including

Proposal	Equality Impact summary	Consultation Summary
	<p>impact on our capacity to support, monitor and challenge the wider early education and care sector and schools and maintain continuous improvement.</p> <p>The proposal would impact on the Authority's duty to provide information, advice and training to childcare providers.</p> <p>Child care services may also, as a result, become cost prohibitive to vulnerable families thereby risking the improvement of key outcomes in education, health, safeguarding and tackling child poverty.</p> <p>Most affected: Women and young children.</p>	<p>school governing bodies and private and voluntary sector providers)</p> <ul style="list-style-type: none"> Multi agency partners, including the SWYFT Health Visitor and Maternity Services, Job Centre Plus, Area Councils and Borough Equality Forums
<p>Re-Configuration of Existing Services to Form a Targeted Youth Support Service</p>	<p>H</p> <p>Every effort has been made to mitigate any potentially adverse impact of the proposal on local people and service users. This has included a review of back office services and modernising business models.</p> <p>Nonetheless reducing access to services to specific times of the day, consolidating service locations and replacing current provision with alternate methods of service delivery will mean such services progressively become targeted towards those most in need with less flexibility to meet non essential or non statutory needs.</p> <p>As well as the impact of the savings on users of the service, the proposal may have the following impact on communities:</p> <ul style="list-style-type: none"> More instances of anti social behaviour and upon people's perceptions of this (negatively affecting the Council's duty in partnership to prevent crime and disorder in its communities) Affect improvements in young people's emotional, physical and mental health Reduce the scope for other Council services and partners to gain the views of young people in the design and provision of services 	<p>→</p> <p>To prevent unlawful discrimination and ensure the promotion of equality, it is intended that a full consultation takes place with service users and other stakeholders to obtain a full picture of the likely impact of this proposal.</p>

Proposal	Equality Impact summary		Consultation Summary	
		Most affected: Young people (13-19)		
Worklessness (Mencap Employment Contract)	L	<p>This budget saving may reduce number of people supported into employment and/or the overall hours of support offered to individuals. The service commissioner is working closely with the service provider to mitigate any impact. This includes a review of the service delivery model and seeking alternative sources of funding.</p> <p>Most affected: Adults with a Learning Disability.</p>	→	Consultation taking place with service provider
DAAT / Substance Misuse Review and Review of Health Improvement and Substance Misuse Services	M	<p>The users of the service frequently have complex needs and are vulnerable adults. Reduction in services may result in less accessible services – in terms of location, capacity etc. This may result in increase in waiting times and fewer successful completions from treatment.</p> <p>Most affected: Vulnerable adults and young people</p>	P	Consultation planned with service and non-service users, carers, current stakeholders particularly funding providers and including elected members.
Be Well Barnsley	H	<p>The service will have less reach and scope. For example, there may be less opportunity for people to access 1:1 support and that support may be for a shorter amount of time. Customers will have access to other forms of support via signposting to other community based services and groups and also the Be Well Barnsley website.</p> <p>Most affected: Those with long term conditions, learning disabilities, carers and those experiencing mental health issues, people from the most deprived areas (and of those, people with communication barriers eg Deaf, LD, new arrivals etc).</p>	→	Groups consulted include: Deaf, mental illness, learning disabilities, young people, carers, people with English as additional language. Residents survey completed by post with 953 responses; service user survey with 28 replies. This engagement will continue throughout the procurement process.
Advocacy	M	<p>Reduced advocacy support to those wishing to make a complaint about Health and Social Care Services, to ensure statutory requirements are met and to support service improvement and development.</p> <p>Reduced capacity in Healthwatch Barnsley to lead on and participate in engagement events with equality groups where specific issues have been identified</p>	→	Consultation has taken place with healthwatch over the last 3 months to consider how the funding reduction can be managed with minimal effect on service users and carers. This has now concluded with 2 option presented with mitigation plans to generate additional revenue and greater use of volunteers. Further meeting planned regarding the cessation of the shopmobility component of this proposal.

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Proposal	Equality Impact summary		Consultation Summary	
LD Cessation of the community support function	H	<p>Cessation of service - providing housing related support to adults with a learning disability and provision of community groups. All service users currently supported by the team will have a review of their support. The groups will be facilitated to be self-managing if possible. There is a possibility that the groups will discontinue.</p> <p>Most affected: Adults with a Learning Disability. Majority female service users.</p>	P	<p>Consultation has taken place with service users and supported community groups, as well as with staff and trades unions. More dates are being scheduled for January and February 2015</p>
Welfare Rights Provision	M	<p>Potential reduction in provision of welfare benefits advice and information and representation at appeals/tribunals.</p> <p>Most affected: People on low incomes, especially disabled, older, younger, carers and in vulnerable situations.</p>	P	<p>To consult Stakeholders – Barnsley Advice Network members. Aim is to increase 3rd sector capacity where possible. Project team established with workplan, consultation and design work planned for event 9 February</p>
Equipment and Adaptation contract (SWYPFT)	M	<p>Impact still to be assessed by SWYPFT.</p> <p>Most affected: Potential to affect disabled and older people.</p>	✓	<p>Discussed at contract meeting on 28th Nov 2014. Consultation not required, plans not likely to have an impact</p>
Libraries and Mobile Library	M	<p>Closure of Mobile Library Service will potentially affect people in rural areas and in communities with no static library.</p> <p>Most affected: Older and disabled people who may be unable to travel to a static library or carry books a distance.</p>	✓	<p>Public consultation conducted 3rd November – 12th December 2014. This included with equality forums. Feedback report being compiled.</p>
Housing Floating Support	H	<p>To provide housing related support services to a range of vulnerable clients to enable independent living. There will be a reduction in the capacity of provision across the borough and the potential for the loss of some services leaving significant gaps in provision. Some customers will not receive a service others will receive a more limited service.</p> <p>There will be a direct impact on disabled and older home owners due to no funding being available from 1st April</p>	P	<p>Consultation with relevant providers ongoing throughout 2014, this has now concluded and exit strategies in place.</p>

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Proposal	Equality Impact summary	Consultation Summary
	<p>15 for the Home Improvement and Handyperson Service. Most affected: Older and disabled people. Also Offenders / care leavers / young at risk of homelessness / teenage parents / domestic violence / substance misuse.</p>	
<p>Transport to Physical Disability Day Service</p>	<p>H Service users may in the future have to arrange their own transport to the physical disability day service. Most affected: Disabled people with physical impairments.</p>	<p>→ All individuals affected have had individual support plans reviewed and these will be continually reviewed. On going work is taking place between each individual and their social worker which will also include future transport options / need. This 1:1 consultation should be complete before the end of March.</p>
<p>Free transport for pre-school children</p>	<p>H Disabled children who require transport to day care services may be charged (varying rates of charging are being considered) or the service may cease. Most affected: Disabled children with complex care needs.</p>	<p>→ Statutory consultation process of min 28 working days not counting any school hols. Extensive consultation on proposals / scale of charges planned (combining pre 5 and post 16) between 09/02/15 and 27/03/15 with various stakeholders including: Children and Parents, Schools and governing bodies, Other Las, Transport providers / SYPTE, Partners, Equality Forums.</p>
<p>Mi Card</p>	<p>M The 40 pence per journey fare under MiCard will rise to 70 pence per journey under the South Yorkshire concessionary fares scheme: MegaTravel 5-16 years; Student Pass 16-18 years Most affected: Young people on low incomes.</p>	<p>✓ Extensive consultation has previously been carried out with regard to the ongoing proposals for 10p increase in fare. Further consultation with Youth Council planned for January 2015.</p>
<p>Post-16 Transport</p>	<p>H Children who require transport to day care services may be charged (varying rates of charging are being considered) or the service may cease.. This is likely to have a high impact on disabled and young people. Most affected: Disabled and young people.</p>	<p>X Statutory consultation process of min 28 working days not counting any school hols. Extensive consultation on proposals / scale of charges planned (combining pre 5 and post 16) between 09/02/15 and 27/03/15 with various stakeholders including: Children and Parents, Schools and governing bodies, Other Las, Transport providers / SYPTE, Partners, Equality Forums</p>
<p>Adult Client Charging (Transport)</p>	<p>L Day Centre Transport charges to be increased from £1 per journey to £1.50 per journey. This proposed increase shouldn't restrict access to day centre services, however, this will be monitored if/when the increased charges are implemented.</p>	<p>P Users will be asked to provide their view before the implementation proposals are finalised. January 2015 Client Group Consultation</p>
<p>Travel Training</p>	<p>H Travel training is provided to all groups to enable</p>	<p>→ Initial internal consultation has taken place with Adults and</p>

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Proposal	Equality Impact summary	Consultation Summary
	<p>independent travel rather than using BMBC buses. There is already a travel training project in place for those with LD, therefore people who can benefit from this have already done so and those still using the transport are those who would be unable to travel by other means. It is not feasible to travel train people with dementia and older people who use the transport are those who are no longer physically able to travel independently. Likewise, people with impairments who use the transport are those whose disability may be too severe to allow for the use of public transport.</p> <p>There may be scope to introduce travel training to children and young people, although it may be that only a small cohort of transport users would be able to travel independently after travel training.</p> <p>Most affected: Provision of transport to older people (especially with dementia), people with a physical impairments, people with a learning disability, children and young people with SEN.</p>	<p>Children services. A further consultation meeting has been arranged with the headmaster of Greenacre School with a view to reviewing travel routes. As proposal continue to be developed, it is likely that there will be a requirement for further consultation to take place with the parents of children using the school. Method and approach to consultation have still to be defined. Parent/carer consultation approach still to be defined.</p>
Charges for Special Bin Collection	- This saving will now be made through back-office reorganisation so there will be no impact on service delivery.	X No consultation planned as implementation proposal will seek to achieve operational efficiencies around special waste collection and bin delivery as opposed to introducing charges
Bring Site Maintenance	- No impact on service delivery as proposal relates to removal of excess litter from privately owned sites as opposed to cessation of maintenance.	X No consultation planned as implementation proposal relates to removal of excess litter from privately owned sites as opposed to cessation of maintenance.
Employment and Skills	H There are two key equality impacts: 1. There will be a reduction in universal / open access services in some localities. This will affect the responsiveness and 'reach' of the service meaning that vulnerable young people and adults have further to travel to access services and/or support. Remaining reconfigured services will be targeted at those young people and adults who are at risk of not	✓ Extensive staff and Trade Union consultation has been carried out as the proposals for the reconfigured service have been developed. External consultation will be carried out at a client group level where proposals will result in the decommissioning of a particular building or where there will be a significant change in service delivery. In those cases, consultation will also include key stakeholders

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Proposal	Equality Impact summary	Consultation Summary
	<p>engaging, who are furthest away from the labour market and who have no / low skills.</p> <p>2. There are 39 members of staff employed at Moorlands Plastics who would be 'at risk' of redundancy should MPB cease trading. The company has provided an opportunity for less able or vulnerable adults to partake in useful paid work, to increase independence, self-worth and confidence in those individuals. This has assisted the Council to work towards achieving its commitment to employing disabled and vulnerable adults. Should MPB cease trading the Council would work with both internal and external partners to secure customised packages of support for individual employees. This may range from supporting their future welfare to supporting them to seek alternative employment.</p> <p>Most affected: Disabled people, young people.</p>	<p>such as local ward members, community associations, voluntary groups, local residents, partners and external stakeholders. Feedback from the consultation processes will inform and will be incorporated into the final approval reports relating to the delivery of this proposal.</p> <p>Stakeholder/Client consultation to be completed end of January 2015.</p>
Healthy Settings Contract	<p>M Stonewall education champions project is led by healthy settings team and therefore the LGBT groups could be adversely impacted, a full equality impact assessment will be undertaken and will be undertaken in conjunction with the current provider.</p>	<p>P Discussed at numerous contract meetings.</p>
Customer Services Organisation	<p>M Potential impact on people with specific communication needs, eg Deaf people, those with a learning difficulty, people with English as an additional language. Accessibility measures have been identified for each group within each service area and agreement in principle reached as to implementing these measures.</p>	<p>→ User testing of e-Forms currently underway until end of February; accessibility testing with people with specific communication needs to be arranged</p>

The following budget savings proposals have an identified need for consultation, but there are no associated equality impact implications.

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Proposal	Consultation summary
CMR Contributions	<p>Extensive consultation has taken place between the business unit, Wentworth and the Civic in order to identify a package of proposals that can be taken forward which will lead to a sustainable business model for the two trusts.</p> <p>The business unit and the two trusts are confident that savings can be delivered without incurring any significant reduction in provision. On that basis it is not believed that any further consultation is required.</p>
BPL Consideration of options to reduce subsidy payment provided to BPL	<p>Extensive consultation has taken place between the business unit and BPL in order to identify a package of proposals that can be taken forward which will minimise the impact for service users.</p> <p>Support has been provided to BPL in relation to the identification of proposals and this has included assistance in terms of progressing those proposals through the approval route.</p> <p>BPL has confirmed that it is anticipated that contract savings will be delivered through increased trading activity and this will not result in a service reduction. Consequently it is not believed that any further consultation is required on this area.</p>
Income Generation burials	<p>Benchmarking activity has taken place against other Yorkshire local authorities. Local funeral directors have been informed by the regular liaison meetings</p> <p>No further consultation is required</p>
Commercial Approach In Culture Savings	<p>The Commercial strategy was developed utilising a funding award from Arts Council England, benchmarking was undertaken as a key part of the project. The Barnsley Economic Partnership (Visitor Economy Subgroup) was also consulted as part of the development of the strategy.</p> <p>No further consultation is required</p>
Income Generation Regulatory Services	<p>It is believed that this efficiency may have been achieved through a simple increase in fees and charges. We do however need to reference any assessment of consultation work that has been carried out in terms of determining the level of fees that can be set.</p>
Reduce the archives service opening hours	<p>Users of Barnsley Archives and Local Studies have been consulted regularly on opening hours for the last two years, and more so in recent weeks due to the proposal to reduce opening hours.</p> <p>This has been done formally through the department's affiliated groups and informally with regular customers.</p> <p>The overwhelming feeling was that opening the department at weekends was taking staff resources away from week days, when demand is generally much higher. Statistics also show that demand at weekends has been extremely low.</p> <p>Customers have suggested that incorporating a late night opening would cater for those who work normal office hours and therefore struggle to use our services.</p>
Reduction in HRA Contribution	<p>Extensive consultation has taken place between the business unit and Berneslai Homes in order to identify a package of proposals that can be taken forward which will minimise the impact for service users.</p> <p>Support has been and will continue to be provided to Berneslai Homes in relation to the identification of proposals and this will include assistance in terms of progressing those proposals through the approval route.</p> <p>Berneslai Homes have confirmed that it is anticipated that contract savings will be contained within the existing HRA budget and therefore no service reduction is anticipated. Consequently it is not believed that any further consultation is required on this area.</p>
Housing Energy	<p>An external party has been commissioned in order to validate potential savings in this area. The assessment will identify the scale of</p>

Proposal	Consultation summary
Initiatives	efficiencies that realistically attainable within the energy initiative market.
Service Investment Cultural Events and Logistics	<p>This proposal relates to the need to provide events in the town centre and at Cultural Venues to drive footfall and increase economic impact as outlined in the Jobs and Business plan 2014-17.</p> <p>The strategy forms a key part of the Destination Management Plan and benchmarking has been undertaken with Tourism Uk, who are producing a visitor economy strategy for Yorkshire and Humber and with peer groups in the region.</p>
Future Council Planning Income Review	<p>A benchmarking exercise has been undertaken with neighbouring authorities in terms of developing this proposal and associated charges. Benchmarking has helped to provide assurance around the level of charges set.</p> <p>Comprehensive internal consultation has taken place within the Council as the proposals have been developed. This has included liaising with colleagues across a range of disciplines including Audit, Risk Management, Legal, Information Service, BLIS, Post Room, Planning and Planning Policy.</p> <p>The introduction of proposed charges has been promoted through a press release. The Service has also written to local Planning Agents who often represent members of the public in the submission of planning applications and advice to make them aware of the changes. A review of web content has also been carried out in order to ensure that the level of service that will be provided to customers is transparent as well as ensuring that clear information exists in relation to the submission process.</p>
Review of District Markets	<p>An independent study is currently being undertaken on district markets with results expected in January. The review has initially consisted of a desk based review which has since shifted into wider engagement and consultation which has included canvassing traders and customers.</p> <p>The outputs of the review will result in the service being presented with options. Further consultation will be carried out with traders, staff, customers, unions and politicians around the available options which in turn will shape an implementation strategy.</p> <p>Nov 14 to Jan 15 – Independent study Mar 15 – wider consultation on options.</p>
Service Investment Town Centre Commercial Marketing	<p>The approach to commercial marketing of the town centre is phased and will be aligned to the wider development of the Town Centre. The plan will therefore need to be organic and will be subject to change as the development progressing.</p> <p>The initial focus of the marketing plan is to focus on sustaining footfall within the Town Centre with actions being identified through consultation with town centre businesses and traders.</p>
Householder Waste Recycling Centres Development Opportunities	Further work is to be undertaken on establishing the commercial opportunities for the wider development of recycling centres.
Income Generation from the sale of recyclates following a campaign to	Further work is to be undertaken on establishing the commercial opportunities for the wider development of recycling centres.

Proposal	Consultation summary
increase recycling	
Income Generation Pest Control Review	Significant progress has been made on income recovery within this function. Any further increase in services fees will be progressed through the Corporate Fees & Charges report.
Income Generation Various Areas Including Waste, Cross Authority Trading, Highways Tender, Special	Further work is to be undertaken on establishing the commercial opportunities for the wider development of recycling centres.
Waste Collect Green Waste In Summer Months Only	This change will be supported by an effective comms and stakeholder management strategy